

# BOARD OF SCHOOL DIRECTORS

## BUSINESS/LEGISLATIVE SESSION

Tuesday, November 17, 2020

7:00 PM

### *MINUTES*

Call to Order	President Patricia Ann Shaw called the meeting to order at 7:02 p.m.
Pledge	The meeting opened with the pledge to the flag.
Attendance	Those present included: Mr. Cesario, Ms. Crowell, Mrs. Donahue, Ms. Evans, Mr. LaPorte, Ms. Lindsey, Mrs. Lydon, Mr. Raso and Ms. Shaw. Also present were Dr. William P. Stropkaj, Superintendent; Dr. Shannon Varley, Director of Curriculum, Instruction, Assessment and Staff Development; Mr. Joseph Kubiak, Director of Finance and Human Resources/Board Secretary; Mr. Michael Brungo, Solicitor and Mrs. Maureen S. Myers, Assistant Board Secretary/Recording Secretary were present.
Public Comment	<p>Dr. Stropkaj read aloud the public comment that was received from members of the community.</p> <p>Public comment was submitted by Charlie Rich, Shawna Campbell, Autumn Brownlee, Shannon Tiernan and Lisa Shartle. Please see attachment for public comment.</p>
Board President's Report	<b>BOARD PRESIDENT'S REPORT – Ms. Patricia Ann Shaw</b>
Board Minutes	<b>BOARD MINUTES</b> <p>On the motion of Mr. Raso, seconded by Ms. Lindsey, the Board approved the Work Session Minutes of October 13, 2020 and the Business/Legislative Minutes of October 20, 2020.</p> <p style="text-align: right;"><i>Motion carried 9-0</i></p>
For Information Only	<b><u>FOR INFORMATION ONLY</u></b> <p>I. Parkway West Career and Technology Center Report <i>Ms. Annie Shaw</i></p> <p>II. SHASDA Report <i>Mr. Santo Raso</i></p> <p>III. PSBA/Legislative Report <i>Mrs. Theresa Lydon</i></p> <p>IV. News from the Boroughs</p>
Executive Session	<b>EXECUTIVE SESSION</b> – There was no Executive Session held prior to this evenings' Business/Legislative Session.

Superintendent's Report	<p><b>SUPERINTENDENT'S REPORT – Dr. William P. Stropkaj</b></p>
Policy 111	<p><b>SECOND READING POLICY 111: LESSON PLANS</b></p> <p>On the motion of Mrs. Lydon, seconded by Mr. Raso, the Board approved the SECOND READING of Policy 111: <i>Lesson Plans</i>.</p> <p><i>Motion carried 9-0</i></p>
Policy 203	<p><b>SECOND READING POLICY 203: COMMUNICABLE DISEASE AND IMMUNIZATION</b></p> <p>On the motion of Mrs. Lydon, seconded by Mr. Raso, the Board approved the SECOND READING of Policy 203: <i>Communicable Disease and Immunization</i>.</p> <p><i>Motion carried 9-0</i></p>
Policy 209	<p><b>SECOND READING POLICY 209: HEALTH EXAMINATIONS/SCREENINGS</b></p> <p>On the motion of Mrs. Lydon, seconded by Mr. Raso, the Board approved the SECOND READING of Policy 209: <i>Health Examinations/Screenings</i>.</p> <p><i>Motion carried 9-0</i></p>
Policy 256	<p><b>SECOND READING POLICY 256: BULLYING/CYBERBULLYING</b></p> <p>On the motion of Mrs. Lydon, seconded by Mr. Raso, the Board approved the SECOND READING of Policy 256: <i>Bullying/Cyberbullying</i>.</p> <p><i>Motion carried 9-0</i></p>
Policy 705	<p><b>FIRST READING POLICY 705: FACILITIES AND WORKPLACE SAFETY</b></p> <p>On the motion of Mrs. Lydon, seconded by Ms. Lindsey, the Board approved the FIRST READING of Policy 705: <i>Facilities and Workplace Safety</i>.</p> <p><i>Motion carried 9-0</i></p>
Policy 804	<p><b>FIRST READING POLICY 804: SCHOOL CALENDAR/DAY</b></p> <p>On the motion of Mrs. Lydon, seconded by Ms. Lindsey, the Board approved the FIRST READING of Policy 804: <i>School Calendar/Day</i>.</p> <p><i>Motion carried 9-0</i></p>
Policy 904	<p><b>FIRST READING POLICY 904: PUBLIC ATTENDANCE AT SCHOOL EVENTS</b></p>

On the motion of Mrs. Lydon, seconded by Ms. Lindsey, the Board approved the FIRST READING of Policy 904: *Public Attendance at School Events*.

*Motion carried 9-0*

**Policy 907**

**FIRST READING POLICY 907: SCHOOL VISITORS**

On the motion of Mrs. Lydon, seconded by Ms. Lindsey, the Board approved the FIRST READING of Policy 907: *School Visitors*.

*Motion carried 9-0*

**Abolish of Attachments**

**ABOLISH OF ATTACHMENTS OF POLICIES**

On the motion of Mrs. Lydon, seconded by Ms. Crowell, the Board abolished the following attachments of Policies:

Policy 256-AR-1: *Form A Incident Report*

Policy 256-AR-2: *Form B Fact Finding*

*Motion carried 9-0*

**Professional Development**

**PROFESSIONAL DEVELOPMENT**

On the motion of Mrs. Lydon, seconded by Mrs. Donahue, the Board approved the following professional development virtual conference:

<b>Tricia Kreitzer</b>	Next Generation Science Standards, Grade 6-12	\$645.00
	Train the Trainer Institute	
	Bureau of Education and Research	
	December 7 – 8, 2020	

For Information Only

The cost for this virtual conference will be paid from Title IV funds. Ms. Kreitzer is the 6-12 Science Curriculum Leader.

*Motion carried 9-0*

- Dr. Stropkaj updated the Board about what is currently going on with the COVID-19 Pandemic within the state and the county. He discussed how the rising numbers may change the District Learning Plan for the upcoming weeks.

**Personnel Report**

**PERSONNEL REPORT – Mr. Matthew Cesario & Ms. Patricia A. Shaw**

**Resignation**

**RESIGNATION**

On the motion of Mr. Cesario, seconded by Ms. Lindsey, the Board accepted the following resignation:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Teresa Nones	Paraprofessional	October 9, 2020

*Motion carried 9-0*

## APPOINTMENTS

### 1. Long Term Substitute

On the motion of Mr. Cesario, seconded by Mrs. Donahue, in compliance with the ***Keystone Oaks Education Association Collective Bargaining Agreement 2017-2020***, the Board approved the employment of the following individual:

**Amy Kendall**

ESL/District Wide

Effective - October 13, 2020 – June 11, 2021

Salary - \$45,000.00 (M, Step1) (pro-rated)

*Motion carried 9-0*

### 2. Secretary

On the motion of Mr. Cesario, seconded by Ms. Lindsey, in compliance with the ***Keystone Oaks Educational Support Personnel Association/PSEA/NEA 2018-2022***, the Board approved the employment of the following individual:

**Courtney Saxon**

Secretary – Pupil Services

Effective – November 2, 2020

Salary - \$35,579.02 (pro-rated)

*Motion carried 9-0*

### 3. Substitute Custodian

On the motion of Mr. Cesario, seconded by Mrs. Donahue, the Board approved Michael Rees as a Substitute Custodian at a rate of \$10.50/per hour effective Monday, November 16, 2020.

*Motion carried 9-0*

### 4. After-School Tutoring Program

On the motion of Mr. Cesario, seconded by Ms. Crowell, the Board approved the following individuals to participate in the After-School Tutoring Program for the 2020/2021 school year:

<u>Employee</u>	<u>School</u>
<b>Nicole Niccolai</b>	Myrtle Avenue Elementary School
<b>Danielle Kandrack</b>	Keystone Oaks High School

For Information Only

Teachers compensation for After School Tutoring are paid from the Ready to Learn Block Grant.

*Motion carried 9-0*

**5. Club Sponsors and Stipend – 2020/2021 School Year**

On the motion of Mr. Cesario, seconded by Ms. Crowell, in compliance with the ***Keystone Oaks Education Association Collective Bargaining Agreement 2017-2020***, the Board approved the following individuals for the 2020/2021 school year:

<u>Name</u>	<u>Club</u>	<u>Stipend</u>
Matthew Richert	<b>Best Friends Club (HS)</b>	\$1,200.00

*Motion carried 9-0*

**6. Approval of Athletic Positions and Stipends**

On the motion of Mr. Cesario, seconded by Ms. Lindsey, in compliance with the ***Keystone Oaks Education Association Collective Bargaining Agreement 2017-2020***, the Board approved the following individuals for the 2020/2021 school year:

<u>Sport</u>	<u>Position</u>	<u>Coach</u>	<u>Stipend</u>
<b>Basketball (Boys)</b>	Head Coach	<b>Phil McGivney</b>	\$6,300.00
	Assistant	<b>Clyde Manns</b>	\$4,090.00
	Assistant	<b>Corey Belovich</b>	\$3,470.00
	Middle School	<b>Keith Buckley</b>	\$3,070.00
	Middle School	<b>Jim Feeney</b>	\$3,070.00
	Middle School	<b>Mike Orosz</b>	\$2,000.00
<b>Basketball (Girls)</b>	Head Coach	<b>Ron Muszynski</b>	\$6,300.00
	Assistant	<b>Richard Barrett</b>	\$4,300.00
	Assistant	<b>Belma Nurkic</b>	\$4,300.00
	Middle School	<b>Keith Buckley</b>	\$3,070.00
	Middle School	<b>Taylor Brownlee</b>	\$3,070.00
<b>Swimming</b>	Head Coach	<b>Jeff DiGiacomo</b>	\$5,800.00
	Assistant	<b>Madeline Morris</b>	\$3,000.00

<b>Wrestling</b>	Head Coach	<b>Andrew Bell</b>	\$6,300.00
	Assistant	<b>Al Harris</b>	\$4,300.00
	Assistant	<b>Jesse Byerly</b>	\$3,200.00
	Assistant	<b>Blaine Johnson</b>	\$3,400.00
	Assistant	<b>Nick Kamberis</b>	\$2,300.00
	Volunteer	<b>Joe Kazalas</b>	
	Volunteer	<b>John Kazalas</b>	
	Volunteer	<b>Mike Kazalas</b>	
<b>Volleyball (MS Girls)</b>	Coach	<b>Hope Harris</b>	\$2,475.00
	Assistant	<b>OPEN</b>	\$2,270.00

For Information Only

Approval of the Winter Sports is conditional on the fact that Winter Sports are held as per the PIAA, WPIAL, and District. These stipends will be pro-rated in the event that the season is shortened and/or canceled.

*Motion carried 9-0*

**Post Season Coaching  
Stipend**

**POST SEASON COACHING STIPEND**

On the motion of Mr. Cesario, seconded by Ms. Lindsey, in compliance with the *Keystone Oaks Education Association Collective Bargaining Agreement 2017 – 2020*, it is recommended that the Board approve payment of \$50.00 per week to the following individuals for coaching in the post season:

<u><b>Sport</b></u>	<u><b>Coach</b></u>	<u><b>Stipend</b></u>
<b>Boys Soccer</b>	Tyler Shultz	\$50.00
	John McCarthy	\$50.00
	Eric Michalski	\$50.00
	John Paul Nicola	\$50.00
<b>Cross Country</b>	Sarah Fontanesi	\$50.00
	Judith Fritz	\$50.00
	Lainey Resetar	\$50.00
<b>Football</b>	Greg Perry	\$100.00
	Steve McCormick	\$100.00
	Russ Klein	\$100.00
	Jim Fenney	\$100.00
	Donnie Burns	\$100.00
	Dale Klobuchir	\$100.00
	Kobe Phillippi	\$100.00
	Joe Kazalas	\$100.00
	Paul Jankowiak	\$100.00
<b>Girls Soccer</b>	Roman Nardozi	\$50.00

	Bryan Taylor	\$50.00
	Haley Frederick	\$50.00
<b>Girls Tennis</b>	Leslie Leopold	\$100.00
	James Svidron	\$100.00
<b>Golf</b>	Dennis Sarchet	\$50.00
	Josh Short	\$50.00
	<i>Motion carried 9-0</i>	
<b>Substitute Custodian Rate</b>	<b>SUBSTITUTE CUSTODIAN RATE</b>	
	On the motion of Mr. Cesario, seconded by Ms. Evans, the Board approved to raise the substitute custodian rate to \$11.50 per hour effective November 18, 2020.	
	<i>Motion carried 9-0</i>	
<b>Leave of Absence</b>	<b>LEAVE OF ABSENCE</b>	
	On the motion of Mr. Cesario, seconded by Ms. Lindsey, the Board approved the following individual for Family and Medical Leave:	
	Employee 3297 – Effective October 30, 2020 to December 11, 2020	
	<i>Motion carried 9-0</i>	
<b>Finance Report</b>	<b>FINANCE REPORT – Ms. Raeann Lindsey</b>	
<b>Accounts Payable</b>	<b>ACCOUNTS PAYABLE APPROVAL LISTS THROUGH OCTOBER 31, 2020</b>	
	On the motion of Ms. Lindsey, seconded by Mr. Cesario, the Board approved of the following Accounts Payable lists as presented in the <i>Finance Package</i> :	
	A. General Fund as of October 31, 2020 (Check No. 63083-63082)	\$1,006,427.06
	B. Food Service Fund as of October 31, 2020 (Check No. 9285-9286 & Check No. 9500-9508)	\$17,851.75
	C. Athletics as of October 31, 2020 (Check No. 3231-3237)	\$5,962.68
	D. Capital Reserve as of October 31, 2020 (Check No. 1646-1647)	\$1,177,808.71
	<b>TOTAL</b>	<b>\$2,208,050.20</b>
	<i>Motion carried 9-0</i>	
<b>ACA TaxTrack</b>	<b>ACA TAXTRACK SOFTWARE LICENSE AGREEMENT</b>	

On the motion of Ms. Lindsey, seconded by Ms. Evans, the Board approved the ACA TaxTrack Software License Agreement between AMCA Systems, LLC and the Keystone Oaks School District for the tax year 2020 at a cost of \$2,650.00.

For Information Only

The license fee will cover filing requirements for the 2020 tax year. The cost for the Software License is an increase in \$100.00 from the previous year.

*Motion carried 9-0*



**FOR INFORMATION ONLY****I. EXPENDITURE/REVENUE 2020 – 2021 BUDGET to ACTUAL / PROJECTION**

ACCT	DESCRIPTION	2020-2021 BUDGET TOTAL	2020-2021 4 MONTH NOVEMBER/ACTUAL	OVER (UNDER) BUDGET
<b>Revenue</b>				
6000	Local Revenue Sources	\$ 29,055,241	\$ 24,945,250	\$ (4,109,991)
7000	State Revenue Sources	\$ 12,349,006	\$ 1,388,007	\$ (10,960,999)
8000	Federal Revenue Sources	\$ 946,330	\$ 22,342	\$ (923,988)
<b>Total Revenue</b>		<b>\$ 42,350,577</b>	<b>\$ 26,355,599</b>	<b>\$ (15,994,978)</b>
				<b>(OVER) UNDER BUDGET</b>
<b>Expenditures</b>				
100	Salaries	\$ 17,502,435	\$ 3,093,007	\$ 14,409,428
200	Benefits	\$ 10,794,110	\$ 1,284,688	\$ 9,509,422
300	Professional/Technical Services	\$ 1,863,096	\$ 290,989	\$ 1,572,107
400	Property Services	\$ 1,124,200	\$ 265,810	\$ 858,390
500	Other Services	\$ 5,242,271	\$ 1,326,346	\$ 3,915,925
600	Supplies/Books	\$ 1,334,927	\$ 839,893	\$ 495,034
700	Equipment/Property	\$ 328,850	\$ 877,815	\$ (548,965)
800	Other Objects	\$ 490,420	\$ 21,222	\$ 469,198
900	Other Financial Uses	\$ 4,500,000	\$ 209,750	\$ 4,290,250
<b>Total Expenditures</b>		<b>\$ 43,180,309</b>	<b>\$ 8,209,520</b>	<b>\$ 34,970,789</b>
<b>Revenues exceeding Expenditures</b>		<b>\$ (829,732)</b>	<b>\$ 18,146,079</b>	<b>\$ 18,975,811</b>
<b>Other Financing Sources/(Uses)</b>				
	Interfund Transfers In (Out)	\$ -	\$ -	\$ -

Activities & Athletics  
Report

**ACTIVITIES & ATHLETICS REPORT – Ms. Raeann Lindsey**

Extra Athletic Worker

**EXTRA ATHLETIC WORKER FOR THE 2020/2021 SCHOOL YEAR**

On the motion of Ms. Lindsey, seconded by Mrs. Donahue, the Board approved the following individual as an Extra Athletic Worker for the 2020/2021 school year:

Erin Feeney

*Motion carried 9-0*

Adjournment

**ADJOURNMENT**

On the motion of Mrs. Lydon, seconded by Mrs. Donahue, the meeting was adjourned at 7:37 p.m.

*Motion passed 9-0*

Respectfully submitted,

Joseph A. Kubiak  
Board Secretary

Maureen S. Myers  
Assistant Board Secretary

# Business/Legislative Session Public Comment

## November 17, 2020

Name	Borough of Residency	Comment
Charlie Rich	Dormont	With the week long district closing, will the schools ever be shut down longer than a week, if more domestic cases rise
Shawna Campbell	Dormont	Can we please address the 80 minute periods? I have both hybrid and online kids and it is just horrible. Their backs are in pain them and the leg cramps are very distracting at school and they are falling asleep at home. Adults in the workforce don't do meetings for that long. Thanks for listening.
Autumn Brownlee	Dormont	My question is will people have a mandatory quarantine before returning to the in school portion to hybrid learning if they choose to travel during the holidays? Many schools, daycares, preschools etc. are warranting this. I would like Keystone Oaks to have a written policy that if we do choose to travel that we will in good faith quarantine afterwards.
Shannon Tiernan	Castle Shannon	<p>New chrome books - what's the ETA? Having the stylus version would be so much easier to work with (especially with math problems). HS student received his, but MS student still working with the older version.</p> <p>I want to thank teachers and staff of KOSD - you are doing a GREAT job! So very proud of our district. Thank you all so much - you are APPRECIATED!!</p>
Lisa Shartle	Castle Shannon	<p>Thank you again for your hard work throughout this year. As per Dr. Stropkaj's email, I know you are faced with another difficult decision to stay with the current hybrid option or go fully online. I see the recommendation by the County is 2 weeks, but my concern is that 2 weeks would result in a continued push for online only, for more than that recommended 2 weeks....after the holidays, 2 months, or even the rest of the school year? I urge you consider to allow the parents that want in-person classes to continue to have that option available. I know these are difficult times and decisions, but I believe moving to online only for my children would not be beneficial for them at all, for they need in-person interaction and instruction.</p> <p>Thank you once again for your time and continued hard work, Lisa Shartle</p>

KEYSTONE OAKS SCHOOL DISTRICT

# Policy Guide



Policy No. 111

Section PROGRAMS

Title LESSON PLANS

Adopted AUGUST 21, 1989

Last Revised MARCH 21, 2017;  
FEBRUARY 16, 1998

POLICY NO. 111 LESSON PLANS		
Section 1	<p><u>Authority</u><del>Purpose</del></p> <p>To ensure consistency and continuity of instruction, the Board requires professional staff members to develop and maintain daily lesson plans.</p>	SC 510
Section 2	<p><u>Delegation of Responsibility</u></p> <p>To facilitate more effective instruction, lesson plans must be prepared at least one (1) week in advance. Lesson plans shall be inspected and must conform to the guidelines established by the District's Administrative Team.</p> <p>Teachers shall make thorough preparation for all daily lessons and shall prepare plans reflecting such preparation.</p> <p>Lesson plans shall be completed and submitted in the designated online platform(s) for review.</p> <p>Teachers are to provide adequate directions for substitutes, the purpose of which shall be to continue the instructional program or provide a meaningful educational alternative that relates to the subject area.</p> <p>Lesson plans must be available for immediate access by assigned substitute teachers.</p> <p><del>The Board requires that lessons will be well planned with deliberate attention to both unit and daily goals; that varied</del></p>	

	<p><b>POLICY NO. 111</b> <b>LESSON PLANS</b></p> <p><del>strategies will be employed to address learning styles and individual needs; that there will be well defined student expectations and means of assessment; that plans will be developed a minimum of one week in advance and will be submitted for administrative review before implementation. Plans will be in accordance with Guides for Planned Instruction. However they may be modified due to timeline and students needs and reactions.</del></p>	
Section 2	<p><b><u>Guidelines</u></b></p> <p>Lesson design will emphasize the development of critical skills and essential knowledge as defined in the planned course guide. There will also be specific reference to the use of technology and writing activities.</p> <p>Guidelines for implementation of this policy shall include:</p> <ol style="list-style-type: none"> <li>1. Lesson plans be prepared using the District’s online platform.</li> <li>2. The format for lesson plans shall be decided by the Administrative Team.</li> <li>3. Lesson plans for individualized programs shall reflect a general overview and purpose of the instructional program; individual student plans or records may serve as an integral part of the lesson plan.</li> </ol> <p><del>Teachers will maintain professional files containing lesson preparation. Copies of lessons will be made available electronically to administrators on a weekly basis. Teachers will make such plans available to substitute teachers.</del></p> <p>Previously Revised: March 21, 2017; February 16, 1998</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 510</p>	

# Policy Guide

Policy No. 203Section PUPILSTitle COMMUNICABLE DISEASES  
AND IMMUNIZATIONAdopted JUNE 27, 1998

Last Revised JUNE 27, 2017;  
MARCH 26, 2015;  
OCTOBER 19, 1998

POLICY NO. 203 COMMUNICABLE DISEASES AND IMMUNIZATION		
Section 1	<p><b><u>Purpose</u></b></p> <p>In order to safeguard the school community from the spread of certain communicable diseases, the Board requires that <b>guidance and orders from state and local officials</b>, established <b>Board policy, administrative regulations, and guidelines</b> <b>Board-approved health and safety plans</b> be followed by students, <b>person(s) in parental relation</b> <b>arents/guardians</b> and district staff.</p>	SC 1303a <del>Title-28</del> PA Code <del>Sec.</del> 23.81 et seq.
Section 2	<p><b><u>Definitions</u></b></p> <p><b>Certificate of Immunization</b> – The official form furnished by the Pennsylvania Department of Health. The certificate is filled out by the <b>person in parental relation</b> <b>arent/guardian</b> or health care provider and signed by the health care provider, public health official or school nurse or a designee. The certificate is given to the school as proof of full immunization. The school maintains the certificate as the official school immunization record or stores the details of the record in a computer database.</p> <p><b>Medical Certificate</b> – The official form furnished by the Pennsylvania Department of Health setting out the immunization plan for a student who is not fully immunized, filled out and signed by a physician, certified registered nurse practitioner or physician assistant, or by a public health official when the immunization is provided by the Department of Health or a local health department, and given to a school as proof that the student is scheduled to complete the required immunizations.</p>	<p><del>Title-28</del> PA Code <del>Sec.</del> 23.82</p> <p><del>Title-28</del> PA Code <del>Sec.</del> 23.82</p>

POLICY NO. 203 COMMUNICABLE DISEASES AND IMMUNIZATION		
Section 32	<p><b><u>Guidelines</u></b></p> <p><u>Immunization</u></p> <p>All students shall be immunized against specific diseases in accordance with Pennsylvania law and regulations, unless specifically exempt for religious or medical reasons.</p> <p>A certificate of immunization shall be maintained as part of the health record for each student, as required by the Pennsylvania Department of Health.</p> <p>A student shall be exempt from immunization requirements whose <del>person in parental relation</del> <del>parent/guardian</del> objects in writing to such immunization on religious grounds or whose physician certifies that the student's physical condition contra-indicates immunization.</p> <p>A student who has not been immunized in accordance with state and/or county regulations shall not be admitted to or permitted to attend district schools, unless exempted for medical or religious reasons, or provisionally admitted by the Superintendent or designee after beginning a multiple dose vaccine series and submitting proof of immunization or a medical certificate on or before the fifth school day of attendance, <u>or in accordance with programs or guidance established by the PA Department of Health or a local health department.</u></p> <p>Homeless students who have not been immunized or are unable to provide immunization records due to being homeless shall be admitted in accordance with the provisions of applicable law and regulations.</p> <p>Foster care students and students transferring into a school within the Commonwealth shall be admitted in accordance with law and regulations, and shall have thirty (30) days to provide proof of immunization, a medical certificate detailing the plan to complete a multiple dose vaccine series or to satisfy the</p>	<p>SC 1303a <del>Title</del> 28 PA <del>Code</del> <del>See</del>. 23.81 et seq. <del>Title</del> 22 PA <del>Code</del> <del>See</del>. 11.12</p> <p><del>Title</del> 28 PA <del>Code</del> <del>See</del>. 23.85</p> <p>SC 1303a <del>Title</del> 22 PA <del>Code</del> <del>See</del>. 11.20 <del>Title</del> 28 PA <del>Code</del> <del>See</del>. 23.83, 23.84</p> <p>SC 1303a <del>Title</del> 22 PA <del>Code</del> <del>See</del>. 11.20 <del>Title</del> 28 PA <del>Code</del> <del>See</del>. 23.83, 23.84, 23.85</p> <p><del>Title</del> 28 PA <del>Code</del> <del>See</del>. 23.85, Pol. 200, 240</p> <p><del>Title</del> 28 PA <del>Code</del> <del>See</del>. 23.85</p>

	<p style="text-align: center;"><b>POLICY NO. 203</b> <b>COMMUNICABLE DISEASES AND IMMUNIZATION</b></p> <p>requirements for an exemption.</p> <p>Monitoring of immunization requirements shall be the responsibility of the Superintendent or designee and the building principal.</p> <p>Students attending child care group settings located in a school, a pre-kindergarten program or an early intervention program operated by the district shall be immunized in accordance with the Advisory Committee on Immunization Practices (ACIP) standards.</p> <p><b><u>Health Records</u></b></p> <p>A comprehensive health record shall be maintained for each student enrolled in the District. The record shall include the results of required tests, measurement, screenings, regular and special examinations, and medical questionnaires.</p> <p>All health records shall be confidential, and their contents shall be divulged only when necessary for the health of the student or; <del>at the request of the parent/guardian;</del> to a physician <del>at the written request of the person in parental relation-or otherwise authorized or required under applicable law.</del> The District may disclose information from health records to appropriate parties in connection with an emergency when necessary to protect the health or safety of the student or other individuals, in accordance with applicable law and Board policy.</p> <p><b><u>Communicable Diseases</u></b></p> <p>The Board <del>directs</del><del>authorizes</del> that students who have been diagnosed by a physician or are suspected <del>of having a disease</del> by the school nurse <del>of having a disease or infectious condition, as described in and defined by regulations issued by the Department of Health;</del> shall be excluded from school for the period indicated by regulations <del>of the PA Department of Health</del> or guidance from state or local health officials for specified <del>such</del> diseases or infectious conditions.</p> <p>Person(s) in parental relation shall be notified of this policy at the beginning of the school year, and that during the school year it may be necessary for a student to be excluded from school due</p>	<p>SC 1303a</p> <p><del>Title-28 PA CodeSec. 23.83, 27.77</del></p> <p>SC 1402 Pol. 209</p> <p>SC 1409 20 U.S.C. 1232g 34 CFR Part 99 Pol. 113.4, 216, 805</p> <p><del>Title-28 PA CodeSec. 27.71, 27.72</del> Pol. 204, 209</p> <p>28 PA Code 27.71, 27.72 Pol. 204</p>
--	---	--



	<p style="text-align: center;"><b>POLICY NO. 203</b> <b>COMMUNICABLE DISEASES AND IMMUNIZATION</b></p> <p>to communicable disease. Person(s) in parental relation of a student needing to be excluded shall be notified and required to come to school or have a designated emergency contact come to school to transport the student home or to an appropriate place of care. Students may return to school when the criteria for readmission following a communicable disease, as set forth in law, regulations or guidance from state or local health officials, have been met.</p> <p>The Board directs school staff to request emergency contact information from person(s) in parental relation of students at the beginning of each school year and request that it be updated as necessary during the school year.</p> <p>The school nurse shall report the presence of suspected communicable diseases to the appropriate local health authority, as required by the PA Department of Health.</p> <p><u>Education</u></p> <p>Instruction regarding prevention of communicable and life threatening diseases shall be provided by the schools in the educational program for all levels, in accordance with state regulations <del>and Board approved curriculum.</del></p> <p>Person(s) in parental relation <del>arents/guardians</del> shall be informed of and be provided opportunities during school hours to review all curriculum materials used in <del>such</del> instruction <u>relative to communicable and life-threatening diseases, in accordance with Board policy.</u></p> <p><b>Section 43</b> <u><b>Delegation of Responsibility</b></u></p> <p>The Superintendent or designee shall:</p> <ol style="list-style-type: none"> <li>1. Ensure that person(s) in parental relation <del>arents/guardians</del> are informed prior to a student's admission to school, or a grade requiring additional immunizations, of the requirements for immunization, the requisite proof of immunization, exemption available for religious or medical reasons, and means by which such exemptions may be claimed.</li> </ol>	<p><del>Title-28</del> PA <del>CodeSee:</del> 27.1, 27.2, 27.23</p> <p><del>Title-22</del> PA <del>CodeSee:</del> 4.29</p> <p><del>Title-22</del> PA <del>CodeSee:</del> 4.4, 4.29 Pol. 105.1</p> <p>SC 1303a <del>Title-28</del> PA <del>CodeSee:</del> 23.83, 23.84, 23.85 Pol. 200, 201</p>
--	--	--

	<p style="text-align: center;"><b>POLICY NO. 203</b> <b>COMMUNICABLE DISEASES AND IMMUNIZATION</b></p> <p>2. Designate school personnel to review student medical certificates in accordance with law and regulations to ensure compliance with full immunization requirements.</p> <p>3. Annually review the State and/or county standards for immunization of students and direct the responsible district personnel accordingly.</p> <p>4. Investigate and recommend to the Board such district-sponsored programs of immunization as may be warranted to safeguard the health of the school community. <del>Any</del> Such program <del>shall be</del> is subject to Board approval and <del>may should</del> be conducted in cooperation with local health agencies.</p> <p><del>5.</del> <b>5. Communicate</b> <del>Promulgate</del> health guidelines and universal precautions designed to minimize transmission of communicable disease be implemented in all district schools.</p> <p>The Superintendent or designee shall report immunization data electronically to the <b>PA</b> Department of Health <del>by December 31 of each year</del> <b>as required by law</b>. If the District is unable to complete the report electronically, the Superintendent or designee shall report the immunization data on the required form to the <b>PA</b> Department of Health by December 15.</p> <p><b>Previously Revised: June 27, 2017; March 26, 2015; October 19, 1998</b></p> <p>References:</p> <p>School Code – 24 P.S. Sec. 1303a, 1402, 1409</p> <p>State Board of Education Regulations – 22 PA Code Sec. 4.4, 4.29, 4.4, 11.20</p> <p>State Department of Health Regulations – 28 PA Code Sec. 23.81 et seq., 23.82, 23.83, 23.84, 23.85, 27.1, 27.2, 27.23, 27.71, 27.72. 27.77</p> <p>Board Policy – 105.1, 200, 201, 204, 209, 240</p>	<p><del>Title</del> <b>28 PA</b> <del>Code</del> <b>Sec. 23.82,</b> 23.85</p> <p><del>Title</del> <b>28 PA Code</b> Sec. 23.86</p>
--	--	--

	<b>POLICY NO. 203</b> <b>COMMUNICABLE DISEASES AND IMMUNIZATION</b>	
--	--	--

KEYSTONE OAKS SCHOOL DISTRICT

# Policy Guide



Policy No. 209

Section PUPILS

Title HEALTH EXAMINATIONS/  
SCREENINGS

Adopted AUGUST 21, 1989

Last Revised MAY 19, 2020

POLICY NO. 209 HEALTH EXAMINATIONS/SCREENINGS		
Section 1	<p><b><u>Purpose</u></b></p> <p>In compliance with applicable law and regulations, and Board-approved health and safety plans<del>the School Code</del>, the Board shall require that district students<del>of this District</del> submit to health and dental examinations, screenings and health monitoring in order to protect the school community from the spread of communicable disease; and to ensure that the student's participation in health, safety and physical education courses meets the student's individual needs,<del>and to ensure</del> that the learning potential of each student is not lessened by a remediable physical disability.</p>	SC 1401, 1402, 1403 22 PA Code 12.41
Section 2	<p><b><u>Guidelines</u></b></p> <p>Each student shall receive a comprehensive health examination upon original entry, while in sixth grade and in eleventh grade.</p> <p>Each student shall receive a dental examination upon original entry, while in third grade and in seventh grade.</p> <p>A private health and/or dental examination conducted at the person in parental relation's request and expense shall be accepted in lieu of the school examination. The District shall accept reports of privately conducted physical and dental examinations completed within one (1) year prior to a student's entry into the grade where an exam is required.</p> <p>The school nurse or medical technician shall administer to each student vision tests, hearing tests, tuberculosis tests, other tests</p>	SC 1402, 1407 22 PA Code 12.41  SC 1403, 1407 22 PA Code 12.41  SC 1407  SC 1402 22 PA Code 12.41

	<p style="text-align: center;"><b>POLICY NO. 209</b> <b>HEALTH EXAMINATIONS/SCREENINGS</b></p> <p>deemed advisable, height and weight measurements, at intervals established by the District. Height and weight measurements shall be used to calculate the student's weight-for-height ratio.</p> <p>Persons in parental relation of students who are to receive physical and dental examinations or screenings shall be notified. The notice shall include the date and location of the examination or screening and notice that the person in parental relation may attend. The notice shall encourage the <b>person in parental relation</b> <del>arent/guardian</del> to have the examination or screening conducted by the student's private physician or dentist at the person in parental relation's expense to promote continuity of care. Such statement may also include notification that the student may be exempted from such examination or screening if it is contrary to the person in parental relation's religious beliefs.</p> <p>A student who presents a statement signed by the person in parental relation that a <b>health</b><del>medical</del> examination is contrary to <b>the student's or person in parental relation's</b> religious beliefs shall be examined only when the Secretary of Health determines that facts exist indicating that <b>certain conditions</b> <del>the student</del> would present a substantial <del>health</del> menace to the health of others in contact with the student if the student is not examined <b>for those conditions</b>.</p> <p>Where it appears to school health officials or teachers that a child deviates from normal growth and development or where school examinations reveal conditions requiring health or dental care, the person in parental relation shall be notified of the apparent need for special examination by the student's private physician or dentist. The person in parental relation shall report to the school whether a special examination occurred within a reasonable time after being notified of the apparent need and the abnormal condition persists, appropriate school health personnel shall arrange a special <b>health</b><del>medical</del> examination for the student.</p> <p>In the event that the person in parental relation objects to or refuses to obtain a regular or special <b>health</b><del>medical</del> or dental examination or refuses to permit the child to be examined as arranged by the school nurse or school physician, the school nurse, in consultation with the school physician, shall determine whether the student appears to have unaddressed health</p>	<p>28 PA Code 23.1 et seq.</p> <p>SC 1405 28 PA Code 23.2 20 U.S.C. 1232h</p> <p>SC 1419 28 PA Code 23.45</p> <p>SC 1402, 1406 22 PA Code 12.41</p>
--	--	---

	<p style="text-align: center;"><b>POLICY NO. 209</b> <b>HEALTH EXAMINATIONS/SCREENINGS</b></p> <p>conditions such that under the circumstances the refusal should be reported to the Pennsylvania Department of Health or other appropriate authorities.</p> <p>Where school health officials or staff have reasonable cause to suspect that a student may be the victim of child abuse, the school employee shall make a report of suspected child abuse in accordance with law and Board policy.</p> <p><u><b>Health Monitoring</b></u></p> <p>The Board directs district staff to monitor student health in accordance with applicable Board policy and the Board-approved health and safety plan.</p> <p>A student may request an alternative method of monitoring as a religious accommodation, and designated district staff shall assess and respond to such request in accordance with applicable law, regulations and Board policy. A request for an accommodation that would unreasonably impair safety or cause undue hardship will not be granted.</p> <p>A student with a health condition that may render a monitoring method ineffective should notify designated staff so that alternative or supplemental methods may be considered.</p> <p>Students who may be exhibiting symptoms that indicate health concerns shall be referred to the school nurse or designated staff for further assessment and response, in accordance with Board policy.</p> <p><u><b>Health Records</b></u></p> <p>The District shall maintain for each student a comprehensive health record which includes a record of immunizations and the results of tests, measurements, regularly scheduled examinations and special examinations.</p> <p>All health records shall be confidential and shall be disclosed only when necessary for the health of the student or when requested by the person in parental relation, in accordance with law and Board policy.</p>	<p>23 PA Code 6311 Pol. 806</p> <p>Pol. 203</p> <p>Pol. 103</p> <p>Pol. 103, 103.1</p> <p>Pol. 203</p> <p>SC 1402</p> <p>SC 1409 Pol. 113.4, 216</p>
--	--	--

Section 3	<p style="text-align: center;"><b>POLICY NO. 209</b> <b>HEALTH EXAMINATIONS/SCREENINGS</b></p> <p>The District may disclose information from health records to appropriate parties in connection with an emergency when necessary to protect the health or safety of the student or other individuals, in accordance with applicable law and Board policy.</p> <p>Designated district staff shall request from the transferring school the health records of students transferring into district schools. Staff shall respond to such requests for the health records of students transferring from district schools to other schools.</p> <p>The District shall destroy student health records only after the student has not been enrolled in district schools for at least two (2) years.</p> <p><b><u>Delegation of Responsibility</u></b></p> <p>The Superintendent or designee shall instruct all staff members to continually observe students for conditions that indicate health <del>concerns</del><del>problems</del> or disability and to promptly report such conditions to the school nurse <del>or designated staff</del>.</p> <p>The Superintendent or designee shall request an adequate health record from the transferring school for each student transferring into the District.</p> <p>The Superintendent or designee shall ensure that notice is provided to all <del>person(s) in parental relation</del><del>arents/guardians</del> regarding the existence of and eligibility for the Children's Health Insurance Program (CHIP).</p> <p>Previously Revised: <del>May 19, 2020</del>; April 30, 2015; October 19, 1998</p> <p>References:</p> <p>School Code – 24. P.S. Sec. 1401, 1402, 1403, 1405, 1406, 1407, 1409, 1419</p>	<p>SC 1409 20 U.S.C. 1232g 34 CFR Part 99 Pol. 113.4, <del>203</del>, 216, 805</p> <p>SC 1409</p> <p>SC 1409</p> <p>SC 1402</p> <p>SC 1409</p> <p>SC 1406</p>
-----------	---	---

	<p style="text-align: center;"><b>POLICY NO. 209</b> <b>HEALTH EXAMINATIONS/SCREENINGS</b></p> <p>State Board of Education Regulations – 22 PA Code Sec. 12.41</p> <p>State Department of Health Regulations – 28 PA Code Sec. 23.1 et seq., 23.2, 23.45</p> <p>No Child Left Behind Act – 20 U.S.C. Sec. 1232h, 1232g</p> <p>Family Education Rights and Privacy – 34 CFR Part 99</p> <p>PA Child Abuse Reporting – 23 PA Code Sec. 6311</p> <p>Board Policy – 113.4, 216, 805, 806</p>	
--	--	--



# Policy Guide



POLICY NO. 256 <del>ANTI-BULLYING</del> /CYBERBULLYING		
Section 1	<p><b><u>Purpose</u></b></p> <p>The Board is committed to providing a safe, positive learning environment for district students. The Board recognizes that bullying creates an atmosphere of fear and intimidation, detracts from the safe environment necessary for student learning, and may lead to more serious violence. Therefore, the Board prohibits bullying by district students.</p> <p><del>The Keystone Oaks School District recognizes that a student's ability to learn, and the District's ability to safely educate its students, is adversely affected by bullying. The School District seeks to avoid these adverse effects, maintain the safety of the school environment and provide opportunities to rehabilitate a student who has engaged in bullying.</del></p>	
Section 2	<p><b><u>Definitions</u></b></p> <p><b>Bullying</b> <del>means</del> <del>shall be defined as</del> an intentional <del>and unwelcome</del> electronic <del>(cyber)</del>, written, verbal, or physical act, or series of acts directed at another student or students, which occurs in a school setting that is severe, persistent, or pervasive and has the effect of doing any of the following:</p> <p><del>that has these characteristics:</del></p> <ol style="list-style-type: none"> <li><del>1. It is directed at another student or group of students.</del></li> <li><del>2. It is severe, persistent or pervasive.</del></li> </ol>	SC 1303.1-A

**POLICY NO. 256**  
**~~ANTI-BULLYING~~/CYBERBULLYING**

~~3. It has the effect of:~~

1. Substantially interfering with a student's education.
2. Substantially disrupting the orderly operation of the school.
3. Creating a threatening environment.

**Bullying**, as defined in this policy, includes cyberbullying.

~~3.~~

~~4. Occurs in a "school setting:"~~ **"School setting "**shall mean in the school, on school grounds, in school vehicles, on contracted school vehicles, at a designated bus stop, or ~~at~~during any activity sponsored, supervised, or sanctioned by the school and/or District. **This shall also include hours in which a student would be considered "present" during synchronous virtual instruction, anytime a student is using a district owned device, is on the district network and/or using a district provided learning management platform.**

~~5.~~

The District reserves the right to investigate acts of bullying that occur outside the school setting if those acts meet the **definition of bullying**~~requirements of number 3~~ (above).

~~Examples of bullying include, but are not limited to physically, emotionally or mentally harming a student; damaging, extorting or taking a student's property; placing a student in reasonable fear of physical, emotional or mental harm; placing a student in reasonable fear of damage to or loss of personal property; creating an intimidating or hostile environment that substantially interferes with a student's education opportunities; or perpetuation of conduct by an individual or group, with the intent to demean, and/or dehumanize a student.~~

~~**Cyber harassment of a child** is a form of bullying. A person commits the crime of cyber harassment of a child if, with intent to harass, annoy or alarm, the person engages in a continuing course of conduct of making any of the following by electronic means directly to a child or by publication through an electronic social media service:~~

SC 1303.1

~~Title 18 Sec. 2709~~

~~Title 18 Sec. 2709~~

	<p style="text-align: center;"><b>POLICY NO. 256</b>  <b><del>ANTI-BULLYING</del>/CYBERBULLYING</b></p> <p style="text-align: center;"><del>1. Seriously disparaging statement or opinion about the child's physical characteristics, sexuality, sexual activity or mental or physical health or condition.</del></p> <p style="text-align: center;"><del>2. Threat to inflict harm.</del></p> <p><del>The law makes cyber harassment of a child a third-degree misdemeanor, punishable by a maximum of \$2,500 fine and/or one year in prison. For a juvenile charged with the crime, a diversionary program, which might include an educational program on cyber harassment, would be considered first. Successful completion could lead to the juvenile's record being expunged.</del></p> <p><del><b>Course of Conduct</b>—A pattern of action composed of more than one act over a period of time, however short evidencing a continuity of conduct. The term includes lewd, lascivious, threatening or obscene words, language, drawing, caricatures or actions, either in person or anonymously.</del></p> <p><del><b>Emotional distress</b>—A temporary or permanent state of mental anguish.</del></p> <p><del><b>Seriously disparaging statement or opinion</b>—A statement or opinion which is intended to and under the circumstances is reasonably likely to cause substantial emotional distress to a child of the victim's age and which produces some physical manifestation of the distress.</del></p>	<p><del>Title 18 Sec. 2709</del></p> <p><del>Title 18 Sec. 2709</del></p> <p><del>Title 18 Sec. 2709</del></p>
Section 4	<p><u><b>Authority</b></u></p> <p>The Board prohibits all forms of bullying by district students.</p> <p>No student, person in parental relation, coach, sponsor, volunteer or district employee shall engage in, condone or ignore any form of hazing.</p> <p>The Board encourages students who believe they or others have been bullied to promptly report such incidents to any staff member.</p>	<p>SC 1303.1-A</p>

**POLICY NO. 256**  
**~~ANTI-BULLYING~~/CYBERBULLYING**

Students are encouraged to use the District's report form (103-AR-1), available from the building principal, or to put the complaint in writing; however, oral complaints shall be accepted and documented. The person accepting the complaint shall handle the report objectively, neutrally and professionally, setting aside personal biases that might favor or disfavor the student filing the complaint or those accused of a violation of this policy.

The Board directs that verbal and written complaints of bullying shall be investigated promptly, and appropriate corrective or preventative action be taken when allegations are substantiated. The Board directs that any complaint of bullying brought pursuant to this policy shall also be reviewed for conduct which may not be proven to be bullying under this policy but merits review and possible action under other Board policies.

Title IX Sexual Harassment and Other Discrimination

Every report of alleged bullying that can be interpreted at the outset to fall within the provisions of policies addressing potential violations of laws against discrimination shall be handled as a joint, concurrent investigation into all allegations and coordinated with the full participation of the Compliance Officer and Title IX Coordinator. If, in the course of a bullying investigation, potential issues of discrimination are identified, the Title IX Coordinator shall be promptly notified, and the investigation shall be conducted jointly and concurrently to address the issues of alleged discrimination as well as the incidents of alleged bullying.

Confidentiality

Confidentiality of all parties, witnesses, the allegations, the filing of a complaint and the investigation shall be handled in accordance with applicable law, regulations, this policy and the District's legal and investigative obligations.

Retaliation

Reprisal or retaliation relating to reports of bullying or participation in an investigation of allegations of bullying is prohibited and shall be subject to disciplinary action.

Pol. 103, 103.1

	<p style="text-align: center;"><b>POLICY NO. 256</b> <b><del>ANTI-BULLYING</del>/CYBERBULLYING</b></p>	
<b>Section 3</b>	<p><b><u>Delegation of Responsibility</u></b></p> <p>Every student and employee shall <del>betake the responsibility of</del> to respecting the rights of others and to ensure an atmosphere free of bullying <del>creating a safe, caring, positive climate throughout the District.</del></p> <p>The Superintendent or designee shall develop administrative regulations to implement this policy. In addition, the Administration will develop procedures for training all employees, including chaperones and sponsors on the Policy.</p> <p>The Superintendent or designee shall ensure that this policy and administrative regulations are reviewed annually with students.</p> <p>The Superintendent or designee, in cooperation with other appropriate administrators, shall review this policy every three (3) years at a minimum and recommend necessary revisions to the Board.</p> <p>District administration shall annually provide the following information with the Safe School Report:</p> <ol style="list-style-type: none"> <li>1. Board's Bullying Policy</li> <li>2. Report of bullying incidents</li> <li>3. Information on the development and implementation of any bullying prevention, intervention or education programs.</li> </ol> <p>The Administration is directed to evaluate the need, if any, for District-wide or building-level evidence-based bullying prevention programs, and to report its findings to the Board <del>of School Directors</del> with appropriate recommendations.</p> <p>The Administration is directed to continue to assess, and to make recommendations to the Board <del>of School Directors</del>, for any appropriate changes to existing intervention programs and practices in place to address the needs of students who are bullied, and the issues relating to students who engage in bullying.</p>	<p>SC 1303.1-A</p> <p>SC 1303.1-A</p> <p>SC 1303.1-A</p>

	<p style="text-align: center;"><b>POLICY NO. 256</b> <b><del>ANTI</del>-BULLYING/CYBERBULLYING</b></p> <p><b>Section 3</b></p> <p><b><u>Guidelines</u></b></p> <p>The Code of Student Conduct, which shall contain this policy, shall be disseminated annually to students.</p> <p>This policy shall be accessible in every classroom. The policy shall be posted in a prominent location within each school building and on the district website.</p> <p><u>Education</u></p> <p>The District shall develop, implement and evaluate bullying prevention and intervention programs and activities. Programs and activities shall provide district staff and students with appropriate training for effectively responding to, intervening in and reporting incidents of bullying.</p> <p><u>Consequences for Violations</u></p> <p>A student who violates this policy shall be subject to appropriate disciplinary action consistent with the Code of Student Conduct, which may include:</p> <ol style="list-style-type: none"> <li>1. Counseling within the school.</li> <li>2. Parental/person in parental relation conference.</li> <li>3. Loss of school privileges.</li> <li>4. Transfer to another school building, classroom or school bus.</li> <li>5. Exclusion from school-sponsored activities.</li> <li>6. Detention.</li> <li>7. Suspension.</li> <li>8. Expulsion.</li> <li>9. Counseling/Therapy outside of school.</li> </ol>	<p>SC 1303.1-A 22 PA Code 12.3 Pol. 218</p> <p>SC 1303.1-A</p> <p>SC 1302-A, 1303.1-A 20 U.S.C. 7118</p>
--	--	--

**POLICY NO. 256**  
**~~ANTI-BULLYING~~/CYBERBULLYING**

10. Referral to law enforcement officials.

~~It shall be a violation of District Policy for any student or adult to engage in, encourage and/or condone, or communicate, any form of bullying. It shall also be a violation of Policy for any employee, approved volunteer or chaperone of the School District to encourage and/or condone, through action or lack of action, any form of bullying. This prohibition shall apply to all acts of bullying that occur on school district property, at school district functions (whether on school property or not), and/or on school district provided transportation. In addition, cyber harassment is a criminal offense under PA Act 26 of 2015 and may be deemed to have been committed at the place where the child who is the subject of the communication resides.~~

~~School District employees are required to report alleged violations of this Policy to the Building Principal or the Superintendent in accordance with the procedures set forth herein.~~

~~Dissemination of Policy~~

~~This Anti-bullying Policy will be disseminated annually to all school staff, students, and parents. It will be distributed each year to all students with a copy of the Code of Student Conduct or will be incorporated into the Handbook. Building administrators will develop a procedure for discussing the Policy with students in individual buildings. The Policy will also be posted on the District web page and published at a minimum of once each year in a District publication and be made available in every classroom. Information on the Anti-bullying Policy will also be incorporated in training programs for all new school employees, as well as being referenced in the staff handbooks.~~

~~General Procedures Relating to Complaint~~

~~Each student shall be advised that the fact that he/she alleges bullying by another student or who reports an incident of bullying will not reflect upon the student's status. Any retaliation~~

Pol. 103, 104

**POLICY NO. 256**  
**~~ANTI-BULLYING~~/CYBERBULLYING**

~~based upon a student's good faith initiation of a complaint, participation in the investigation of a complaint, or provision of information relating to a bullying complaint is prohibited and will result in disciplinary action. If any student believes he or she is being retaliated against for filing a complaint under this policy, or the student's parent believes that his/her child is being retaliated against for filing a complaint under this policy, he or she shall report the retaliations in the same manner as indicated below.~~

~~The Principal of the building to which the alleged victim is assigned will investigate all complaints, PROVIDED HOWEVER, that if the complaint alleges that the perpetrator of the bullying is an Administrator or Supervisor employed by the School District and it is alleged that the Administrator or Supervisor encouraged, condoned, or turned a blind eye to the bullying of the alleged student victim, the Superintendent or his designee shall investigate the complaint.~~

Investigation Procedure

- ~~1. Separate interviews of the Complainant and the alleged perpetrator will be conducted and all information will be documented in written form on Form A. Each of the involved individuals will be asked to sign an Acknowledgment of the statements provided during the interview. At the time of the interview, a copy of this Policy will be provided to the individuals involved and the Policy and complaint procedure will be reviewed with each individual.~~
- ~~2. During the interviews each individual will be given the opportunity to state his/her side of the incident, to identify any witnesses to corroborate his/her statements, and to provide input as to the possible resolution of the situation. Each student may have his or her parent or guardian present during the interview and parental involvement in this process will be encouraged.~~

~~If the Building Principal/Superintendent determines that measures are required during the period of investigation to alleviate the potential bullying, such a separation of~~



**POLICY NO. 256**  
**ANTI-BULLYING/CYBERBULLYING**

~~the alleged victim and the alleged perpetrator or close monitoring of the alleged perpetrator, such measures shall be taken until the investigation is completed.~~

- ~~3. A fact finding investigation will be conducted and a written record of the fact finding investigation including witness interviews, findings of the investigation and recommended action shall be set forth on Form B.~~
- ~~4. The results of the fact finding investigation, including any recommended action will be shared with the Complainant and with the Accused.~~
- ~~5. If the Building Principal has conducted the investigation, he/she shall report his/her findings to the Superintendent. The Superintendent may consult with the Solicitor or special counsel as appropriate, in instances where disciplinary action is contemplated.~~
- ~~6. If the investigation results in a finding that a student has engaged in bullying in violation of this Policy, the Building Principal shall determine the appropriate discipline to be imposed, which may include, but not be limited to, suspension from school, or a recommendation to the Superintendent that the student be expelled from school following a hearing before the Board. In determining the level of discipline to be imposed, the Building Principal shall consider:~~
  - ~~a. The prior disciplinary record of the student perpetrator.~~
  - ~~b. The relative ages and maturity levels of the students.~~
  - ~~c. The nature and frequency of the inappropriate conduct by the student perpetrator toward the student victim.~~
  - ~~d. The degree of harm experienced by the student victim.~~

Pol. 218

	<p style="text-align: center;"><b>POLICY NO. 256</b> <b><del>ANTI-BULLYING</del>/CYBERBULLYING</b></p> <p style="text-align: center;"><del>e.—The extent, if any, to which the student-perpetrator encouraged or involved other students in the bullying of the student-victim.</del></p> <p style="text-align: center;"><del>f.—Any other circumstances or factors deemed relevant on this issue.</del></p> <p>Previously Revised: November 20, 2018; December 15, 2015; December 6, 2012</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 1301.1</p> <p>Board Policy – 103, 104, 218, 848</p> <p>Title 18 (Crimes and Offenses) – Sec. 2709</p>	
--	---	--

KEYSTONE OAKS SCHOOL DISTRICT

# Policy Guide



Policy No. 705

Section PROPERTY

Title FACILITIES AND  
WORKPLACE SAFETY

Adopted \_\_\_\_\_

Last Revised \_\_\_\_\_

POLICY NO. 705 FACILITIES AND WORKPLACE SAFETY		
Section 1	<p><b><u>Purpose</u></b></p> <p>The Board recognizes that district facilities must be maintained and operated in a condition that prioritizes the safety of students, staff and visitors.</p>	
Section 2	<p><b><u>Authority</u></b></p> <p>The Board directs the District to provide facilities and equipment for the safe conduct of the educational programs and operations of the schools, in accordance with guidance issued by state and local officials, and the Board-approved health and safety plan.</p> <p>The Board requires that all students, staff and visitors adhere to state and local health and safety orders, Board policy, administrative regulations and Board-approved plans requiring face coverings or other protective devices where needed for safety purposes. Violation of this policy and school safety rules may result in disciplinary action, in accordance with law, regulations or Board policy, or denial of entry to district buildings and property, except where accommodations are deemed reasonable and necessary for individuals with disabilities or for medical conditions.</p>	Pol. 103.1, 113, 113.2, 218, 817, 907
Section 3	<p><b><u>Delegation of Responsibility</u></b></p> <p>The Superintendent or designee shall periodically review and evaluate district health and safety rules and health and safety plans, as necessary.</p>	Pol. 805



	<p style="text-align: center;"><b>POLICY NO. 705</b> <b>FACILITIES AND WORKPLACE SAFETY</b></p> <p>A quorum of the workplace safety committee members shall meet at least once a month.</p> <p>The workplace safety committee shall develop and maintain operating procedures, membership lists, committee meeting agendas, attendance lists and minutes of each meeting.</p> <p>All decisions and recommendations of the committee shall be made by majority vote of members present. Final determination of what constitutes a physical health or safety hazard and the corrective action to be taken, if needed, rests with the Superintendent or their designee.</p> <p>The Superintendent or designee shall ensure that a qualified trainer provides all committee members with adequate, annual training in safety committee structure and operation, hazard detection and inspection, and accident and illness prevention and investigation.</p> <p>The Superintendent or designee shall maintain written records of workplace safety committee training.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 223</p> <p>PA Labor and Industry – 34 PA Code Sec. 129.1001 et seq</p> <p>Act 176 of 1929 – 72 P.S. Sec. 1722-J</p> <p>Act 338 of 1915 – 77 P.S. Sec. 1038.2</p> <p>Board Policy – 103.1, 113, 113.2, 218, 805, 817, 907</p>	
--	--	--

# Policy Guide

Policy No. 804Section OPERATIONSTitle SCHOOL CALENDAR/DAYAdopted AUGUST 21, 1989Last Revised MARCH 19, 2001

POLICY NO. 804 SCHOOL CALENDAR/DAY		
Section 1	<p><b><u>Purpose</u></b></p> <p>The Board recognizes that preparation of an annual school calendar is necessary for the efficient operation of the District.</p> <p>The normal school day for the instruction of <del>the pupils of this</del> District students shall be in accordance with law, regulations and Board policy <del>with the school calendar</del>.</p>	
Section 2	<p><b><u>Authority</u></b></p> <p>The Board shall determine annually the days and the hours when the schools will be in session for instructional purposes and the times for the daily sessions of district schools, in accordance with state law and regulations. This may include, as appropriate, activities qualifying as instructional days under the direction of certified school employees for fulfilling the minimum required days of instruction under law and regulations.</p> <p>The school calendar shall normally consist of a minimum of 180 student days.</p> <p>The Board reserves the right to alter the school calendar when it is in the best interests of the District.</p> <p>When an emergency arises, which the Board could not anticipate or foresee, and such emergency results in the District being unable to provide for the in-person attendance of all students during the established length of school days, number of days per week or hours of classes, the Board may establish temporary provisions during the period of emergency. During an open</p>	<p>SC 1501, 1501.9, 1502, 1503, 1504, 1506 22 PA Code 11.2, 11.3</p> <p>SC 1501 22 PA Code 4.4, 11.1</p> <p>SC 520.1 Pol. 006</p>

	<p style="text-align: center;"><b>POLICY NO. 804</b> <b>SCHOOL CALENDAR/DAY</b></p> <p>regular or special Board meeting, the Board shall take action to identify the emergency and establish the temporary provisions and time period for which the temporary provisions are applicable. Such action shall be recorded in the Board minutes for the open meeting and certified with the Secretary of Education in the form prescribed by the PA Department of Education for review or approval. The Board shall enact the temporary provisions in response to the emergency and may modify/extend the time, at a later regular or special Board meeting, for which such provisions are to remain in effect as long as the period of time is no more than four (4) years.</p> <p>Temporary provisions established in accordance with law may include but are not limited to:</p> <ol style="list-style-type: none"> <li>1. Keeping schools in session such days and number of days per week as the Board deems necessary, which shall include maintaining the requirement for a minimum of 180 student days.</li> <li>2. Reducing the length of time of daily instruction for courses and classes while keeping with the required number of yearly instructional hours for elementary and secondary students as per the School Code.</li> <li>3. Implementing remote and other alternative methods of delivering instruction under the direction of certified school employees.</li> </ol> <p><del>The regular school session may be temporarily altered by the Superintendent when such alteration is in the best interests of the District.</del></p>	<p>SC 520.1</p> <p>22 PA Code 11.2</p>
<b>Section 3</b>	<p><b><u>Delegation of Responsibility</u></b></p> <p>The Superintendent shall annually prepare a school calendar for Board consideration.</p> <p>The Superintendent or designee shall document alterations to the school calendar and any temporary provisions established in response to a designated emergency in accordance with law, regulations, guidance from the PA Department of Education or Board policy.</p>	<p>Pol. 805</p>

**POLICY NO. 804**  
**SCHOOL CALENDAR/DAY**

The Superintendent may close ~~the schools~~, delay the opening ~~of schools~~, or dismiss schools early for emergency reasons and ~~to for protection of~~ the health and safety of students and staff ~~members, and~~. The Superintendent or designee shall prepare ~~procedures~~ rules for the proper and timely notification of all concerned, ~~persons~~ in the event of ~~an such~~ emergency closing.

The Superintendent shall develop ~~rules guidelines which that~~ allows students to enter and leave schools, under exceptional conditions so that variances with the normal school schedule may be accommodated. Such ~~rules guidelines~~ shall consider such things as inclement weather, illness, urgent reasons and other circumstances.

22 PA Code 11.25  
Pol. 204

Previously Revised: March 19, 2001

References:

School Code – 24 P.S. Sec. 520.1, 1501, 1501.9, 1502, 1503, 1504, 1506

State Board of Education Regulations – 22 PA Code Sec. 4.4, 11.1, 11.2, 11.3

Board Policy – 006, 805



KEYSTONE OAKS SCHOOL DISTRICT

# Policy Guide



Policy No. 904

Section COMMUNITY

Title PUBLIC ATTENDANCE  
AT SCHOOL EVENTS

Adopted AUGUST 21, 1989

Last Revised MARCH 19, 2001

POLICY NO. 904 PUBLIC ATTENDANCE AT SCHOOL EVENTS		
Section 1	<p><b><u>Purpose</u></b></p> <p>The Board welcomes the public at <del>activities</del><del>thletic</del> and <del>other</del> events <del>sponsored held by</del> the <del>School</del>-District, but the Board also acknowledges its duty to maintain order and preserve the facilities and health and safety <del>of the District</del> during such events. This policy establishes conditions, restrictions and procedures to regulate public attendance and conduct at school and school-sponsored activities.</p>	
Section 2	<p><b><u>Definition</u></b></p> <p>State law defines the term <b>tobacco product</b> to broadly encompass not only tobacco but also vaping products including the product marketed as Juul and other electronic cigarettes (e-cigarettes). <b>Tobacco products</b>, for purposes of this policy and in accordance with law, shall be defined to include the following:</p> <ol style="list-style-type: none"><li>1. Any product containing, made or derived from tobacco or nicotine that is intended for human consumption, whether smoked, heated, chewed, absorbed, dissolved, inhaled, snorted, sniffed or ingested by any other means, including, but not limited to, a cigarette, cigar, little cigar, chewing tobacco, pipe tobacco, snuff and snus.</li><li>2. Any electronic device that delivers nicotine or another substance to a person inhaling from the device, including, but not limited to, electronic nicotine delivery systems, an electronic cigarette, a cigar, a pipe and a hookah.</li></ol>	18 Pa. C.S.A. 6305, 6306.1

	<p style="text-align: center;"><b>POLICY NO. 904</b> <b>PUBLIC ATTENDANCE AT SCHOOL EVENTS</b></p> <p>3. Any product containing, made or derived from either:</p> <ul style="list-style-type: none"> <li>a. Tobacco, whether in its natural or synthetic form; or</li> <li>b. Nicotine, whether in its natural or synthetic form, which is regulated by the United States Food and Drug Administration as a deemed tobacco product.</li> </ul> <p>4. Any component, part or accessory of the product or electronic device listed in this definition, whether or not sold separately.</p> <p>The term <b>tobacco product</b> does not include the following:</p> <ul style="list-style-type: none"> <li>1. A product that has been approved by the United States Food and Drug Administration for sale as a tobacco cessation product or for other therapeutic purposes where the product is marketed and sold solely for such approved purpose, as long as the product is not inhaled.</li> <li>2. A device, included under the definition of tobacco product above, if sold by a dispensary licensed in compliance with the Medical Marijuana Act. Federal law requires the District to maintain a drug-free environment, at which marijuana of any kind is prohibited.</li> </ul>	<p>18 Pa. C.S.A. 6305, 6306.1</p> <p>20 U.S.C. 7118 Pol. 851</p>
Section 32	<p><b><u>Authority</u></b></p> <p>The Board has the authority to prohibit <del>bar</del> at a school event the attendance of any individual <del>person at a school event</del> whose conduct may constitute a disruption. District personnel who are overseeing a school event have the authority to remove individuals who become disorderly during the event which may include vulgar language, intoxication, and non-cooperation with rules and guidelines. The Superintendent or designee and building principal may limit attendance to designated areas or may limit the number of attendees to school events when necessary to protect the health and safety of students, staff and the public, in accordance with Board-approved health and safety plans and guidance from state and local officials.</p>	<p>SC-775 P.G. 227</p>

	<p style="text-align: center;"><b>POLICY NO. 904</b> <b>PUBLIC ATTENDANCE AT SCHOOL EVENTS</b></p> <p>The Board also prohibits <del>alcoholic beverages</del>, gambling and the possession and use of controlled substances prohibited by state or federal law, alcoholic beverages and weapons, <del>smoking, the use of tobacco products, and the use of drugs</del> on school premises.</p> <p>Attendees shall be informed of the District’s health and safety rules through announcements and posting of appropriate signage. Health and safety rules must be followed prior to entry and while attendees are in school buildings and on school property, in accordance with Board policy, district procedures, the Board-approved health and safety plans and guidance from state and local officials.</p> <p><u>Tobacco and Vaping Products</u></p> <p>The Board prohibits use of tobacco and vaping products, including the product marketed as Juul and other e-cigarettes, by any persons at any time in a school building; on school buses or other vehicles that are owned, leased or controlled by the District; or on property owned, leased or controlled by the District.</p> <p>This policy does not prohibit possession of tobacco and vaping products, including the product marketed as Juul and other e-cigarettes, by members of the public of legal age at school or school-sponsored activities.</p> <p>The Board deems it to be a violation of this policy for an individual in attendance at school or a school-sponsored activity to furnish a tobacco or vaping product, including the product marketed as Juul or any other e-cigarette, to a minor.</p>	<p>SC 511, 775</p> <p>Pol. 705</p> <p>18 Pa. C.S.A. 6306.1 20 U.S.C. 7973</p> <p>18 Pa. C.S.A. 6305</p>
Section 43	<p><u>Delegation of Responsibility</u> <del>Regulations</del></p> <p><del>A schedule of fees for all school events shall be prepared by the Superintendent and adopted by the Board.</del></p> <p>The Superintendent shall ensure that this policy is posted on the District’s publicly accessible website.</p>	<p>SC 510.2</p>

<p><b>Section 5</b></p>	<p style="text-align: center;"><b>POLICY NO. 904</b> <b>PUBLIC ATTENDANCE AT SCHOOL EVENTS</b></p> <p><u>Reports</u></p> <p><i>Office for Safe Schools Report –</i></p> <p>The Superintendent shall annually, by July 31, report all incidents of prohibited possession, use or sale of tobacco and vaping products, including Juuls and other e-cigarettes, by any person on school property to the Office for Safe Schools on the required form.</p> <p><i>Law Enforcement Incident Report –</i></p> <p>In accordance with state law and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Board policies, the Superintendent or designee may report to the local police department that has jurisdiction over the school’s property, the use or sale of tobacco or vaping products, including Juuls and other e-cigarettes, by any person in a school building; on a school bus or other vehicles that are owned, leased or controlled by the District; or on any property owned leased or controlled by the District.</p> <p><u>Guidelines</u></p> <p><u>Service Animals</u></p> <p>Individuals with disabilities may be accompanied by their service animals while on district property for events that are open to the general public in accordance with Board policy and state and federal laws and regulations.</p> <p>Previously Revised : March 19, 2001</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 510.2, 511, 775, 1302.1-A, 1303-A</p> <p>State Board of Education Regulations – 22 PA Code Sec. 10.2, 10.22</p>	<p>SC 1303-A Pol. 805.1</p> <p>18 Pa. C.S.A. 6305, 6306.1 SC 1303-A Pol. 805.1 22 PA Code 10.2, 10.22</p> <p>28 CFR 35.136 43 P.S. 953</p>
-------------------------	---	--

	<p style="text-align: center;"><b>POLICY NO. 904</b> <b>PUBLIC ATTENDANCE AT SCHOOL EVENTS</b></p> <p>PA Crimes and Offenses – 18 Pa. C.S.A. 6305, 6306.1</p> <p>Strengthening and Improvement of Elementary and Secondary Schools – 20 U.S.C. Sec. 7118, 7973</p> <p>Nondiscrimination on the Basis of Disability in State and Local Government – 28 CFR 35.136</p> <p>PA Human Relations Act – 43 P.S. Sec. 953</p> <p>Board Policy – 705, 805.1, 851</p>	
--	---	--

KEYSTONE OAKS SCHOOL DISTRICT

# Policy Guide



Policy No. 907

Section COMMUNITY

Title SCHOOL VISITORS

Adopted AUGUST 21, 1989

Last Revised APRIL 18, 2013;  
MARCH 19, 2001

	<p style="text-align: center;"><b>POLICY NO. 907</b> <b>SCHOOL VISITORS</b></p> <p style="text-align: center;"><b>THIS POLICY SHALL SUPERSEDE POLICY 907.1.</b></p>	
Section 1	<p><u><b>AuthorityPurpose</b></u></p> <p>The Board welcomes and encourages interest in district educational programs and other school-related activities. The Board recognizes that such interest may result in visits to school by person(s) in parental relation<del>arents/guardians</del>, <del>parent representatives, other</del> adult residents <del>of the community</del>, interested educators and <del>other officials</del> <u>school board members</u>. To ensure order in the schools and <u>to protect students and employees</u> <del>safety of students and staff</del>, it is necessary <u>for the Board</u> to establish <del>policy</del> <u>rocedures</u> governing school visits.</p> <p><del>There shall exist an orderly process through which visitors who are not school employees or students can enter the schools to further a legitimate purpose to visit or participate in meeting with school personnel.</del></p>	SC 510
Section 2	<p><u><b>Delegation of Responsibility</b></u></p> <p><del>The superintendent through the building principal shall implement these procedures to create a safe and orderly environment.</del> The Superintendent <u>or designee</u> <del>and/or</del> building principal <u>has</u> <del>es</del> the authority to prohibit the entry of any <u>individual</u> <del>person</del> to a <u>district</u> school <del>of this district</del>, in accordance with <u>Board guidelines and state and federal law and regulations</u> <del>the following procedures</del>. <del>Any employee has the authority, based upon direction of the building principal, to prohibit the entry of any person to a school of this district.</del></p>	

<p><b>Section 3</b></p>	<p style="text-align: center;"><b>POLICY NO. 907 SCHOOL VISITORS</b></p> <p>The Superintendent or designee and building principal may limit visitors to designated areas or may limit the number of visitors to a district school when necessary to protect the health and safety of students, staff and the public.</p> <p>The Superintendent or designee shall develop administrative regulations to implement this policy and control access to school buildings and school classrooms.</p> <p><b><u>Guidelines</u></b></p> <p>There may be times in which people wishing to visit a school must make arrangements in advance with the school office in that building, in order to protect the health and safety of students and staff.</p> <p>Upon <del>their</del> arrival at the school, visitors must register at the office where they must provide <del>will receive instructions. All visitors will present an official photo</del> any required information or identification to protect the health and safety of students, staff and the school community, as well as sign in and sign out, receive a badge, be provided a guide and be informed of the school's health and safety rules, which must be followed prior to entry and while the visitor is in the school building and on school property.</p> <p><del>-card (driver's license, state ID card, etc.) that is retained for the duration of the visit. Visitors without identification will be prohibited from entering the building beyond the main office.</del></p> <p>Only one (1) designated entrance that is monitored and capable of controlling visitor entry shall be used by visitors to the school. All other entrances shall be locked. <del>All school doors should be locked during the school day to permit egress but restrict unauthorized entry. One or more doors should be designated as visitor entrances.</del></p> <p><del>All building doors should be numbered. Instructions should direct visitors to the main office.</del></p> <p><del>The visitor log will be retained behind the main office desk and entries will be logged by the main office secretary or designee to ensure accuracy. The log will include the address and phone number of the visitor.</del></p>	<p>Pol. 705</p>
-------------------------	--	-----------------

**POLICY NO. 907  
SCHOOL VISITORS**

~~All visitors, during school hours, must wear a badge identifying them as visitors. No visitor shall walk inside the school without a visitor badge. Unfamiliar visitors, and short-term contractors, will be escorted within the building.~~

All sStaff members ~~encountering a visitor~~ shall be responsible for requiringe ~~that~~ a visitor to demonstrate that the visitor has a badge.  
~~has duly registered at the school office and received authorization to be present for the purpose of conducting business.~~

No visitor may confer with a student in school ~~or a teacher~~ without the approval of the building principal.

Should an emergency require that a student be called to the school office to meet a visitor, the building principal or ~~his/her~~ designee shall be present during the meeting.

Failure to comply with this policy shall result in more limited access to the school as determined by the building principal, consistent with Board policies, administrative regulations, school rules and federal and state law and regulations.

Uniformed personnel, who are performing their official duties (police, fire), do not require a school badge.

Classroom Visitations

Person(s) in parental relation may request to visit their child's classroom, but the request must be made prior to the visit, in accordance with established administrative regulations.

The building principal or program supervisor must grant prior approval for the visit, and shall notify the classroom teacher prior to the visit.

Person(s) in parental relation shall be limited to one (1) class period per month, per child in the school for classroom visitations, in order to minimize disruption of the classroom schedule and the educational program. Participation in classroom activities or programs such as room parents, back-to-

SC 510  
22 PA Code 14.108



	<p style="text-align: center;"><b>POLICY NO. 907</b> <b>SCHOOL VISITORS</b></p> <p>school events, and chaperones for field trips shall not constitute a classroom visit for purposes of this policy.</p> <p>The building principal or program supervisor and classroom teacher have the authority to ask a visitor to leave if the visitor disrupts the classroom routine, educational program or daily schedule, or if a visitor violates Board policy. Failure to leave when asked or repeated, documented disruptions may result in loss of classroom visitation privileges.</p> <p>Under exceptional circumstances and upon request of the building principal, program supervisor, classroom teacher or person in parental relation, the Superintendent may authorize additional or longer classroom visits by a person in parental relation.</p> <p><u>Military Personnel</u></p> <p>Members of the active and retired Armed Forces, including the National Guard and Reserves, shall be permitted to:</p> <ol style="list-style-type: none"> <li>1. Visit and meet with district employees and students when such visit is in compliance with Board policy and district procedures.</li> <li>2. Wear official military uniforms while on district property.</li> </ol> <p>Previously Revised: April 18, 2013; March 19, 2001</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 510</p> <p>State Board of Education Regulations – 22 PA Code Sec. 14.108</p> <p>Act 13 of 2010 Military Uniforms – 24 P.S. Sec. 2402</p> <p>Board Policy – 249, 705</p>	<p>SC 2402 Pol. 249</p>
--	---	-----------------------------

Date: 11/05/20  
Time: 12:48:59

**Keystone Oaks School District**  
**October 2020 Combined Check Register 2020-2021**

Page: 1  
BAR016c

Check Dates 10/01/20 - 10/31/20

Check # 00001645 - 99987807

Check	Date	Vendor Number & Name\ Remittance Name	Check Amount	Batch	Source	Stat
<b>10-0101-001-001-00-000-000 Cash -FNB - General Fund</b>						
00063083	10/02/20	10753 CENGAGE LEARNING CENGAGE LEARNING INC	\$9,464.53	1022020	Comp	R
00063084	10/02/20	423 A G MAURO COMPANY	\$604.00	10220	Comp	R
00063085	10/02/20	12914 AED Authority	\$2,400.00	10220	Comp	R
00063086	10/02/20	8012 AMCOM OFFICE SYSTEMS AMCOM	\$170.00	10220	Comp	R
00063087	10/02/20	13679 AMERICAN SCHOOL COUNSELOR ASSOCIATION	\$113.30	10220	Comp	R
00063088	10/02/20	13662 AQUA FILTER FRESH, INC.	\$122.66	10220	Comp	R
00063089	10/02/20	9205 ARBOR SCIENTIFIC	\$580.75	10220	Comp	R
00063090	10/02/20	1341 AIU Allegheny Intermediate Unit	\$659.40	10220	Comp	R
00063091	10/02/20	48 B & R POOLS & SWIM SHOP	\$597.00	10220	Comp	R
00063092	10/02/20	11208 SALLY BURGMAN	\$442.50	10220	Comp	R
00063093	10/02/20	118 CASTLE SHANNON BOROUGH CASTLE SHANNON BOROUGH GENERAL FUND	\$4,228.68	10220	Comp	R
00063094	10/02/20	10188 CDW Government LLC, CDW Government CDW Government	\$12,862.08	10220	Comp	R
00063095	10/02/20	13509 Direct Energy DIRECT ENERGY BUSINESS	\$1,452.25	10220	Comp	R
00063096	10/02/20	6817 DOBIL LABORATORIES INC	\$1,530.00	10220	Comp	R
00063097	10/02/20	13665 EIDEX LLC	\$2,868.00	10220	Comp	R
00063098	10/02/20	12944 The Environmental Charter School @Frick Environmental Charter School	\$11,049.51	10220	Comp	R
00063099	10/02/20	4065 FLAG FACTORY	\$78.00	10220	Comp	R
00063100	10/02/20	7635 FLINN SCIENTIFIC INC	\$1,205.72	10220	Comp	R
00063101	10/02/20	13165 FERGUSON ENTERPRISES, INC Ferguson Enterprises INC #1480	\$382.41	10220	Comp	R
00063102	10/02/20	1163 GOPHER SPORT	\$175.38	10220	Comp	R
00063103	10/02/20	13344 Green Elevator Inspection Comp	\$350.00	10220	Comp	R
00063104	10/02/20	13747 HEMPFIELD AREA SCHOOL DISTRICT	\$10,120.00	10220	Comp	R
00063105	10/02/20	12810 HUCKESTEIN MECHANICAL SERVICES, Inc.	\$7,667.50	10220	Comp	R
00063106	10/02/20	342 INDUSTRIAL APPRAISAL CO.	\$920.00	10220	Comp	R
00063107	10/02/20	12628 JESSE JEZNIS	\$122.48	10220	Comp	R
00063108	10/02/20	9117 JUNIOR LIBRARY GUILD	\$268.80	10220	Comp	R
00063109	10/02/20	9805 JOHN R MEYERS PLUMBING/HEATING INC	\$2,808.00	10220	Comp	R
00063110	10/02/20	14143 KELLINGTON PROTECTION SERVICE, LLC	\$6,840.51	10220	Comp	R
00063111	10/02/20	11774 MAIELLO BRUNGO & MAIELLO LLP	\$3,859.00	10220	Comp	R
00063112	10/02/20	4919 MR JOHN	\$127.00	10220	Comp	R
00063113	10/02/20	12928 Kenneth Monz	\$32.26	10220	Comp	O
00063114	10/02/20	465 NASSP	\$385.00	10220	Comp	R
00063115	10/02/20	461 NASCO ARTS & CRAFTS Nasco	\$76.62	10220	Comp	R
00063116	10/02/20	3322 OFFICE DEPOT INC	\$943.65	10220	Comp	R
00063117	10/02/20	2797 PA DEPT OF LABOR & INDUSTRY PA Dept of Labor & Industry - B	\$74.61	10220	Comp	R
00063118	10/02/20	2984 PITTSBURGH POST-GAZETTE PITTSBURGH POST-GAZETTE	\$162.50	10220	Comp	R
00063119	10/02/20	6475 SCHOLASTIC CLASSRM MAGS/WKLY READER SCHOLASTIC	\$392.70	10220	Comp	R
00063120	10/02/20	6977 SCHOLASTIC SCHOLASTIC	\$380.40	10220	Comp	R
00063121	10/02/20	14049 SCHOLASTIC INC. MAGAZINES SCHOLASTIC INC	\$458.04	10220	Comp	R

Date: 11/05/20  
Time: 12:49:00

**Keystone Oaks School District**  
**October 2020 Combined Check Register 2020-2021**

Page: 2  
BAR016c

Check Dates 10/01/20 - 10/31/20

Check # 00001645 - 99987807

Check	Date	Vendor Number & Name\ Remittance Name	Check Amount	Batch	Source	Stat
<b>10-0101-001-001-00-000-000 Cash -FNB - General Fund</b>						
00063122	10/02/20	6979 CLASSROOM DIRECT SCHOOL SPECIALTY	\$72.99	10220	Comp	R
00063123	10/02/20	8290 SCHOOL SPECIALTY	\$14.00	10220	Comp	R
00063124	10/02/20	11090 TIMOTHY L SHERIDAN	\$45.54	10220	Comp	R
00063125	10/02/20	10935 STAPLES ADVANTAGE STAPLES BUSINESS CREDIT	\$252.00	10220	Comp	R
00063126	10/02/20	8773 STEEL CITY MOWER & PLOW	\$208.98	10220	Comp	R
00063127	10/02/20	636 SCOTT ELECTRIC Scott Electric	\$425.00	10220	Comp	R
00063128	10/02/20	13247 TMS Equiparts	\$391.18	10220	Comp	R
00063129	10/02/20	728 TRIARCO ARTS & CRAFTS	\$123.66	10220	Comp	R
00063130	10/02/20	9508 THE LIGHT CO The Light Company, LLC	\$760.10	10220	Comp	R
00063131	10/02/20	14051 Total Plastics Intl Total Plastics Resources, LLC	\$4,085.00	10220	Comp	R
00063132	10/02/20	9915 TRANE Trane U.S. Inc.	\$802.40	10220	Comp	R
00063133	10/02/20	733 Tri State Bleacher Maintence	\$4,987.50	10220	Comp	R
00063134	10/02/20	10615 UNITED REFRIGERATION INC	\$94.82	10220	Comp	R
00063135	10/02/20	7420 UPMC	\$7,650.00	10220	Comp	R
00063136	10/02/20	13458 VERNON DELL TRACTOR	\$114.66	10220	Comp	R
00063137	10/02/20	14066 VISTA HIGHER LEARNING, INC. VISTA HIGHER LEARNING	\$4,572.01	10220	Comp	R
00063138	10/02/20	777 WARD'S NATURAL SCIENCE	\$774.98	10220	Comp	R
00063139	10/02/20	803 THE WOODWIND & BRASSWIND	\$6.95	10220	Comp	R
00063140	10/02/20	13611 WESTINGHOUSE ARTS ACADEMY CHARTER Westinghouse Arts Academy Charter c	\$5,012.27	10220	Comp	R
00063141	10/02/20	6085 Woehler Landscape Supply Yard at 202 LLC Woehler Landscaping Supply Yard	\$522.99	10220	Comp	R
00063142	10/02/20	7247 ZORESCO STORAGE SOLUTIONS ZORESCO EQUIPMENT COMPANY	\$440.00	10220	Comp	R
00063143	10/05/20	10931 JENNIFER TOM Jennifer Tom	\$140.00	10520	Comp	R
00063144	10/06/20	361 JORDAN TAX SERVICE INC	\$3,450.30	3	Comp	R
00063145	10/06/20	10935 STAPLES ADVANTAGE STAPLES BUSINESS CREDIT	\$3,907.72	1062020	Comp	R
00063146	10/08/20	13005 Aaron Colf Aaron Colf	\$16.10	10820	Comp	R
00063147	10/08/20	11048 AmCom - Amer. Photocopy Equip Co of PGH Amcom	\$1,716.30	10820	Comp	R
00063148	10/08/20	70 DICK BLICK	\$944.42	10820	Comp	R
00063149	10/08/20	299 BOROUGH OF GREEN TREE	\$949.50	10820	Comp	R
00063150	10/08/20	9525 BRODART CO	\$762.16	10820	Comp	R
00063151	10/08/20	208 DORMONT BOROUGH Borough of Dormont	\$346.00	10820	Comp	R
00063152	10/08/20	10188 CDW Government LLC, CDW Government CDW Government	\$16,904.00	10820	Comp	R
00063153	10/08/20	11048 AmCom - Amer. Photocopy Equip Co of PGH COMDOC LEASING	\$10,019.95	10820	Comp	R
00063154	10/08/20	13629 Kaitlyn Caron	\$42.95	10820	Comp	R
00063155	10/08/20	13841 CodeHS, INC.	\$2,600.00	10820	Comp	R
00063156	10/08/20	13537 J.W. PEPPER & SON, INC.	\$6.50	10820	Comp	R

Date: 11/05/20  
Time: 12:49:00

**Keystone Oaks School District**  
**October 2020 Combined Check Register 2020-2021**

Page: 3  
BAR016c

Check Dates 10/01/20 - 10/31/20

Check # 00001645 - 99987807

Check	Date	Vendor Number & Name\ Remittance Name	Check Amount	Batch	Source	Stat
<b>10-0101-001-001-00-000-000 Cash -FNB - General Fund</b>						
00063157	10/08/20	361 JORDAN TAX SERVICE INC	\$133.67	10820	Comp	R
00063158	10/08/20	118 CASTLE SHANNON BOROUGH Jordan Tax Service	\$100.65	10820	Comp	R
00063159	10/08/20	5238 KERRY KARAPANDI	\$68.69	10820	Comp	R
00063160	10/08/20	14143 KELLINGTON PROTECTION SERVICE, LLC	\$4,105.42	10820	Comp	R
00063161	10/08/20	12909 KELLY SERVICES INC KELLY SERVICES INC	\$3,575.00	10820	Comp	R
00063162	10/08/20	12750 KNOWLEDGE MATTERS	\$2,600.00	10820	Comp	R
00063163	10/08/20	377 KURTZ BROTHERS	\$254.56	10820	Comp	V
00063164	10/08/20	10246 CRAIG LAWHEAD	\$29.79	10820	Comp	R
00063165	10/08/20	8386 Mount Lebanon, PA Mount Lebanon, PA	\$929.31	10820	Comp	R
00063166	10/08/20	11081 JASON W NEUMAN	\$3.34	10820	Comp	R
00063167	10/08/20	461 NASCO ARTS & CRAFTS Nasco	\$248.87	10820	Comp	R
00063168	10/08/20	12943 PA Leadership Charter School	\$19,643.57	10820	Comp	R
00063169	10/08/20	13177 Provident Charter School Provident Charter School	\$18,922.62	10820	Comp	R
00063170	10/08/20	6475 SCHOLASTIC CLASSRM MAGS/WKLY READER SCHOLASTIC	\$343.54	10820	Comp	R
00063171	10/08/20	8290 SCHOOL SPECIALTY	\$4.45	10820	Comp	R
00063172	10/08/20	10935 STAPLES ADVANTAGE STAPLES BUSINESS CREDIT	\$419.27	10820	Comp	R
00063173	10/08/20	728 TRIARCO ARTS & CRAFTS	\$751.26	10820	Comp	R
00063174	10/08/20	12324 VOCABULARYSPELLINGCITY.COM VocabularySpellingCity	\$1,402.50	10820	Comp	R
00063175	10/08/20	4703 WESLEY FAMILY SERVICES	\$60,000.00	10820	Comp	R
00063176	10/08/20	12929 Young Scholars of Western PA Charter Sch	\$16,061.76	10820	Comp	R
00063177	10/08/20	7247 ZORESCO STORAGE SOLUTIONS ZORESCO EQUIPMENT COMPANY	\$1,840.00	10820	Comp	R
00063178	10/08/20	9657 AUTOMATED CARD SYSTEMS INC	\$1,677.34	10820	Comp	R
00063179	10/08/20	13179 Ace fix-it Hardware of Greentree Ace fix-it Hardware	\$187.60	10820	Comp	R
00063180	10/08/20	48 B & R POOLS & SWIM SHOP	\$465.00	10820	Comp	R
00063181	10/08/20	13246 B.M. Kramer & Co.	\$71.80	10820	Comp	R
00063182	10/08/20	11535 BIG'S SANITATION	\$3,005.00	10820	Comp	R
00063183	10/08/20	13395 Busy Beaver Building Centers, Inc.	\$458.89	10820	Comp	R
00063184	10/08/20	109 T.F. CAMPBELL COMPANY	\$396.34	10820	Comp	R
00063185	10/08/20	5097 CHEM-AQUA	\$1,198.50	10820	Comp	R
00063186	10/08/20	13972 ESTOCIN TRANSPORTATION SERVICES LLC	\$1,968.00	10820	Comp	R
00063187	10/08/20	13165 FERGUSON ENTERPRISES, INC Ferguson Enterprises INC #1480	\$44.72	10820	Comp	R
00063188	10/08/20	4647 GUARDIAN PROTECTION SERVICES	\$496.35	10820	Comp	R
00063189	10/08/20	8620 HOME DEPOT CREDIT SERVICES	\$1,778.35	10820	Comp	R
00063190	10/08/20	12810 HUCKESTEIN MECHANICAL SERVICES, Inc.	\$3,625.00	10820	Comp	R
00063191	10/08/20	232 J C EHRLICH COMPANY INC J.C. Ehrlich	\$506.00	10820	Comp	R
00063192	10/08/20	11495 MCGRAW-HILL SCHOOL EDUC HOLDINGS, INC.	\$1,744.71	10820	Comp	R
00063193	10/08/20	12554 MDIA	\$450.00	10820	Comp	R
00063194	10/08/20	1926 PAPER PRODUCTS CO INC	\$4,674.48	10820	Comp	R
00063195	10/08/20	11639 PETROLEUM TRADERS CORP	\$5,846.37	10820	Comp	R
00063196	10/08/20	12930 Propel Charter School - Montour	\$2,455.44	10820	Comp	R
00063197	10/08/20	12910 PA Cyber Charter School Pennsylvania Cyber Charter School	\$27,313.97	10820	Comp	R

Date: 11/05/20  
Time: 12:49:00

**Keystone Oaks School District**  
**October 2020 Combined Check Register 2020-2021**

Page: 4  
BAR016c

Check Dates 10/01/20 - 10/31/20

Check # 00001645 - 99987807

Check	Date	Vendor Number & Name\ Remittance Name	Check Amount	Batch	Source	Stat
<b>10-0101-001-001-00-000-000 Cash -FNB - General Fund</b>						
00063198	10/08/20	599 ROLLIER HARDWARE INC	\$10.30	10820	Comp	R
00063199	10/08/20	12321 RONNIE'S TIRE SERVICE INC	\$97.29	10820	Comp	R
00063200	10/08/20	11146 ROSETTA STONE LTD	\$9,200.00	10820	Comp	R
00063201	10/08/20	13247 TMS Equiparts	\$1,631.61	10820	Comp	R
00063202	10/08/20	9508 THE LIGHT CO The Light Company, LLC	\$302.50	10820	Comp	R
00063203	10/08/20	12119 UGI ENERGY SERVICES LLC	\$402.34	10820	Comp	R
00063204	10/08/20	10615 UNITED REFRIGERATION INC	\$141.87	10820	Comp	R
00063205	10/08/20	6217 VECTOR SECURITY	\$76.11	10820	Comp	R
00063206	10/08/20	13438 Aramark Uniform & Career Apparel Group,. ARAMARK UNIFORM SERVICES	\$1,874.10	10820	Comp	R
00063207	10/08/20	1926 PAPER PRODUCTS CO INC	\$225.58	10820	Comp	R
00063208	10/09/20	574 PA AMERICAN WATER COMPANY	\$1,129.13	10920	Comp	R
00063209	10/09/20	574 PA AMERICAN WATER COMPANY	\$726.50	10920	Comp	R
00063210	10/09/20	574 PA AMERICAN WATER COMPANY	\$371.36	10920	Comp	R
00063211	10/09/20	574 PA AMERICAN WATER COMPANY	\$642.06	10920	Comp	R
00063212	10/09/20	574 PA AMERICAN WATER COMPANY	\$455.27	10920	Comp	R
00063213	10/09/20	574 PA AMERICAN WATER COMPANY	\$724.78	10820	Comp	R
00063214	10/09/20	777 WARD'S NATURAL SCIENCE	\$247.73	10820	Comp	R
00063215	10/09/20	11653 MICHAEL HURLEY SR. Michael Hurley	\$25.06	1092020	Comp	R
00063216	10/12/20	14153 SHARON BEAN	\$285.00	101220	Comp	R
00063217	10/12/20	70 DICK BLICK	\$67.41	101220	Comp	R
00063218	10/12/20	4657 ECOLAB	\$253.02	101220	Comp	R
00063219	10/12/20	13165 FERGUSON ENTERPRISES, INC Ferguson Enterprises INC #1480	\$449.76	101220	Comp	R
00063220	10/12/20	11042 HOUGHTON MIFFLIN HARCOURT Houghton Mifflin Harcourt Pub. Co	\$1,297.44	101220	Comp	R
00063221	10/12/20	12909 KELLY SERVICES INC KELLY SERVICES INC	\$3,575.00	101220	Comp	R
00063222	10/12/20	12008 LOWES BUSINESS ACCT/GECRB LOWES BUSINESS ACCT/SYNCR	\$240.37	101220	Comp	R
00063223	10/12/20	6381 MSA SAFETY INCORPORATED MSA SAFETY SALES, LLC	\$1,737.74	101220	Comp	R
00063224	10/12/20	12321 RONNIE'S TIRE SERVICE INC	\$295.60	101220	Comp	R
00063225	10/12/20	8290 SCHOOL SPECIALTY	\$32.67	101220	Comp	R
00063226	10/12/20	9979 STANTON'S SHEET MUSIC	\$423.45	101220	Comp	R
00063227	10/12/20	9649 SUNBURST SPORTSWEAR	\$1,901.25	101220	Comp	R
00063228	10/12/20	10781 UNIVERSITY OF OREGON	\$350.00	101220	Comp	R
00063229	10/14/20	1341 AIU Allegheny Intermediate Unit	\$75.00	101420	Comp	O
00063230	10/14/20	14159 EMS LINQ INC	\$750.00	10142020	Comp	R
00063231	10/14/20	14159 EMS LINQ INC	\$5,598.00	10142020	Comp	R
00063232	10/15/20	1341 AIU Allegheny Intermediate Unit	\$4,786.75	10152020	Comp	R
00063233	10/15/20	10630 EDUCATIONAL INNOVATIONS INC	\$218.24	10152020	Comp	R
00063234	10/16/20	14161 ABIGAIL M & JOSEPH J MCSHANE ABIGAIL M & JOSEPH J McSHANE	\$114.65	101620	Comp	R
00063235	10/16/20	9884 AT&T MOBILITY	\$1,204.86	101620	Comp	R
00063236	10/16/20	11443 AV LAUTTAMUS COMMUNICATIONS INC	\$48.00	101620	Comp	R
00063237	10/16/20	1341 AIU Allegheny Intermediate Unit	\$60.30	101620	Comp	R
00063238	10/16/20	11417 BETHEL PARK SCHOOL DISTRICT	\$747.25	101620	Comp	R

Date: 11/05/20  
Time: 12:49:00

**Keystone Oaks School District**  
**October 2020 Combined Check Register 2020-2021**

Page: 5  
BAR016c

Check Dates 10/01/20 - 10/31/20

Check # 00001645 - 99987807

Check	Date	Vendor Number & Name\ Remittance Name	Check Amount	Batch	Source	Stat
<b>10-0101-001-001-00-000-000 Cash -FNB - General Fund</b>						
00063239	10/16/20	299 BOROUGH OF GREEN TREE	\$41,966.42	101620	Comp	R
00063240	10/16/20	10753 CENGAGE LEARNING CENGAGE LEARNING INC	\$5,029.62	101620	Comp	R
00063241	10/16/20	13163 CIT CIT	\$2,965.84	101620	Comp	R
00063242	10/16/20	13104 Commonwealth Charter Academy	\$5,012.25	101620	Comp	R
00063243	10/16/20	14162 DANIEL C & ELISA K MOORE DANIEL C & ELISA K MOORE	\$510.20	101620	Comp	R
00063244	10/16/20	572 DUQUESNE LIGHT COMPANY	\$8,755.77	101620	Comp	R
00063245	10/16/20	11820 EDMENTUM Edmentum	\$13,490.00	101620	Comp	R
00063246	10/16/20	12944 The Environmental Charter School @Frick Environmental Charter School	\$3,683.17	101620	Comp	R
00063247	10/16/20	7627 FISHER SCIENCE EDUCATION	\$128.32	101620	Comp	R
00063248	10/16/20	250 FOLLETT Follett School Solutions Inc	\$4,263.85	101620	Comp	R
00063249	10/16/20	4710 GEORGE M KEY ARCO INC	\$737.21	101620	Comp	R
00063250	10/16/20	13046 Henry Schein, Inc	\$92.08	101620	Comp	R
00063251	10/16/20	11042 HOUGHTON MIFFLIN HARCOURT Houghton Mifflin Harcourt Pub. Co	\$3,773.25	101620	Comp	R
00063252	10/16/20	14163 JENNIFER L RUMBLE JENNIFER L RUMBLE	\$340.13	101620	Comp	R
00063253	10/16/20	9117 JUNIOR LIBRARY GUILD	\$268.80	101620	Comp	R
00063254	10/16/20	14143 KELLINGTON PROTECTION SERVICE, LLC	\$3,949.88	101620	Comp	R
00063255	10/16/20	12909 KELLY SERVICES INC KELLY SERVICES INC	\$3,789.50	101620	Comp	R
00063256	10/16/20	14160 ERICA M LASCHON	\$225.48	101620	Comp	O
00063257	10/16/20	9567 WILLIAM V MACGILL & CO	\$4,300.62	101620	Comp	R
00063258	10/16/20	13182 MedPro Waste Disposal LLC	\$83.20	101620	Comp	R
00063259	10/16/20	1724 PERMA-BOUND	\$227.93	101620	Comp	R
00063260	10/16/20	14165 RALPH C SURMAN JR RALPH C SURMAN JR	\$164.33	101620	Comp	R
00063261	10/16/20	9837 WILLIAM H SADLIER INC	\$3,075.15	101620	Comp	R
00063262	10/16/20	627 SCHOOL HEALTH CORPORATION	\$32.00	101620	Comp	R
00063263	10/16/20	10821 SCHOOL NURSE SUPPLY INC	\$275.45	101620	Comp	R
00063264	10/16/20	6979 CLASSROOM DIRECT SCHOOL SPECIALTY	\$833.69	101620	Comp	R
00063265	10/16/20	8290 SCHOOL SPECIALTY	\$753.82	101620	Comp	R
00063266	10/16/20	14164 CRAIG SNETHEN	\$978.38	101620	Comp	R
00063267	10/16/20	12332 ST. ANTHONY SCHOOL PROGRAMS	\$18,000.00	101620	Comp	R
00063268	10/16/20	13062 UPMC HLTH Plan Fully Ins Wkrs Comp UPMC Health Benefits, Inc.	\$10,074.00	101620	Comp	R
00063269	10/16/20	14166 JOHN WILSON	\$626.77	101620	Comp	O
00063270	10/16/20	14158 WINDY HILL WINDY HILL CONTROL SYSTEMS INC.	\$5,646.87	101620	Comp	R
00063271	10/20/20	13234 John Lyon	\$29.63	10202020	Comp	R
00063272	10/20/20	777 WARD'S NATURAL SCIENCE	\$202.68	10202020	Comp	R
00063273	10/22/20	46 AWARD COMPANY OF AMERICA	\$330.28	10222020	Comp	R
00063274	10/22/20	13044 21st Century Cyber Charter School	\$7,467.68	102220	Comp	O
00063275	10/22/20	299 BOROUGH OF GREEN TREE	\$949.46	102220	Comp	R
00063276	10/22/20	7578 BATTERIES PLUS BULBS-#191 Batteries Plus	\$105.90	102220	Comp	O
00063277	10/22/20	11290 BRAINPOP BrainPOP LLC	\$9,940.50	102220	Comp	R

Date: 11/05/20  
Time: 12:49:01

**Keystone Oaks School District**  
**October 2020 Combined Check Register 2020-2021**

Page: 6  
BAR016c

Check Dates 10/01/20 - 10/31/20

Check # 00001645 - 99987807

Check	Date	Vendor Number & Name\ Remittance Name	Check Amount	Batch	Source	Stat
<b>10-0101-001-001-00-000-000 Cash -FNB - General Fund</b>						
00063278	10/22/20	10753 CENGAGE LEARNING CENGAGE LEARNING INC	\$28.88	102220	Comp	R
00063279	10/22/20	13509 Direct Energy DIRECT ENERGY BUSINESS	\$15,223.09	102220	Comp	O
00063280	10/22/20	13511 DIRECT ENERGY BUSINESS - GAS DIRECT ENERGY BUSINESS	\$82.66	102220	Comp	R
00063281	10/22/20	572 DUQUESNE LIGHT COMPANY	\$8,746.40	102220	Comp	O
00063282	10/22/20	9920 Michael E Tracey	\$125.00	102220	Comp	O
00063283	10/22/20	13394 ESGI Software	\$2,020.00	102220	Comp	O
00063284	10/22/20	13773 Hayes Publ. - Flipside Products FLIPSIDE PRODUCTS INC.	\$27.52	102220	Comp	R
00063285	10/22/20	13165 FERGUSON ENTERPRISES, INC Ferguson Enterprises INC #1480	\$139.50	102220	Comp	R
00063286	10/22/20	250 FOLLETT Follett School Solutions Inc	\$110.10	102220	Comp	R
00063287	10/22/20	292 GRAINGER	\$101.39	102220	Comp	O
00063288	10/22/20	12810 HUCKESTEIN MECHANICAL SERVICES, Inc.	\$650.00	102220	Comp	R
00063289	10/22/20	14143 KELLINGTON PROTECTION SERVICE, LLC	\$3,671.49	102220	Comp	R
00063290	10/22/20	377 KURTZ BROTHERS	\$137.68	102220	Comp	O
00063291	10/22/20	9567 WILLIAM V MACGILL & CO	\$1,634.69	102220	Comp	O
00063292	10/22/20	11774 MAIELLO BRUNGO & MAIELLO LLP	\$4,616.00	102220	Comp	O
00063293	10/22/20	420 MATTHEWS BUS CO	\$164,760.18	102220	Comp	O
00063294	10/22/20	4919 MR JOHN	\$127.00	102220	Comp	R
00063295	10/22/20	13065 WRIGHT SPECIALTY INSURANCE Markel Corporation	\$9,233.02	102220	Comp	O
00063296	10/22/20	11492 NODE ZERO LLC	\$337.50	102220	Comp	O
00063297	10/22/20	3695 ORIENTAL TRADING	\$94.79	102220	Comp	R
00063298	10/22/20	2797 PA DEPT OF LABOR & INDUSTRY PA Dept of Labor & Industry - B	\$771.03	102220	Comp	O
00063299	10/22/20	1926 PAPER PRODUCTS CO INC	\$304.00	102220	Comp	R
00063300	10/22/20	503 PARKWAY WEST CTC	\$129,928.52	102220	Comp	O
00063301	10/22/20	12631 PEOPLES NATURAL GAS	\$1,141.01	102220	Comp	R
00063302	10/22/20	12907 PA Virtual Charter School Pennsylvania Virtual Charter School	\$5,012.25	102220	Comp	O
00063303	10/22/20	13536 RESONANCE VIOLINS, INC.	\$381.28	102220	Comp	O
00063304	10/22/20	14139 ROCKET MATH	\$138.00	102220	Comp	O
00063305	10/22/20	10199 RONCO COMMUNICATIONS & ELECTRONICS INC	\$2,121.84	102220	Comp	R
00063306	10/22/20	13232 REACH CYBER CHARTER SCHOOL Reach Cyber Charter School	\$4,910.89	102220	Comp	O
00063307	10/22/20	6979 CLASSROOM DIRECT SCHOOL SPECIALTY	\$13.42	102220	Comp	R
00063308	10/22/20	8290 SCHOOL SPECIALTY	\$2.33	102220	Comp	R
00063309	10/22/20	8773 STEEL CITY MOWER & PLOW	\$428.53	102220	Comp	O
00063310	10/22/20	636 SCOTT ELECTRIC Scott Electric	\$38.59	102220	Comp	R
00063311	10/22/20	9754 TDSA, LLC (TEACHER DIRECT) TEACHER DIRECT	\$61.74	102220	Comp	O
00063312	10/22/20	647 SHERWIN-WILLIAMS The Sherwin-Williams CO.	\$233.25	102220	Comp	R
00063313	10/27/20	70 DICK BLICK	\$3,858.63	102720	Comp	O
00063314	10/27/20	6475 SCHOLASTIC CLASSRM MAGS/WKLY READER SCHOLASTIC	\$104.39	102720	Comp	O
00063315	10/29/20	10738 AMERICAN ROCK SALT CO LLC	\$1,599.74	102920	Comp	O

Date: 11/05/20  
Time: 12:49:01

**Keystone Oaks School District**  
**October 2020 Combined Check Register 2020-2021**

Page: 7  
BAR016c

Check Dates 10/01/20 - 10/31/20

Check # 00001645 - 99987807

Check	Date	Vendor Number & Name\ Remittance Name	Check Amount	Batch	Source	Stat
<b>10-0101-001-001-00-000-000 Cash -FNB - General Fund</b>						
00063316	10/29/20	13454 APPLIED INDUSTRIAL TECHNOLOGIES	\$66.94	102920	Comp	O
00063317	10/29/20	11761 BOROUGH OF GREENTREE	\$57.25	102920	Comp	R
00063318	10/29/20	9203 THE BRADLEY CENTER	\$3,534.93	102920	Comp	O
00063319	10/29/20	13949 EDSYS DBA CITY CHARTER HIGH SCHOOL CITY CHARTER HIGH SCHOOL	\$7,085.70	102920	Comp	O
00063320	10/29/20	4810 COMMONWEALTH OF PA	\$35.00	102920	Comp	O
00063321	10/29/20	9298 CONSOLIDATED COMMUNICATIONS	\$1,362.14	102920	Comp	O
00063322	10/29/20	14048 Yegros Educational LLC Conjugeumos	\$55.00	102920	Comp	O
00063323	10/29/20	13593 Dean Thomas Tree Service	\$2,000.00	102920	Comp	O
00063324	10/29/20	197 DEMCO, INC.	\$181.13	102920	Comp	O
00063325	10/29/20	13509 Direct Energy DIRECT ENERGY BUSINESS	\$2,672.82	102920	Comp	O
00063326	10/29/20	14141 DISCOUNT MAGAZINES LLC	\$24.92	102920	Comp	O
00063327	10/29/20	6817 DOBIL LABORATORIES INC	\$669.79	102920	Comp	O
00063328	10/29/20	572 DUQUESNE LIGHT COMPANY	\$1,553.74	102920	Comp	O
00063329	10/29/20	13409 THOMAS DUXBURY	\$570.00	102920	Comp	R
00063330	10/29/20	7627 FISHER SCIENCE EDUCATION	\$95.32	102920	Comp	O
00063331	10/29/20	13165 FERGUSON ENTERPRISES, INC Ferguson Enterprises INC #1480	\$467.06	102920	Comp	O
00063332	10/29/20	12909 KELLY SERVICES INC KELLY SERVICES INC	\$3,432.00	102920	Comp	O
00063333	10/29/20	1050 KNICKERBOCKER RUSSELL CO INC	\$131.00	102920	Comp	O
00063334	10/29/20	377 KURTZ BROTHERS	\$67.62	102920	Comp	O
00063335	10/29/20	12894 Lincoln Park Performing Arts Charter Sch	\$9,821.79	102920	Comp	O
00063336	10/29/20	11774 MAIELLO BRUNGO & MAIELLO LLP	\$4,007.50	102920	Comp	O
00063337	10/29/20	6585 MCGRAW-HILL	\$8,160.52	102920	Comp	O
00063338	10/29/20	9431 MUELLER'S HARDWARE	\$3,858.28	102920	Comp	O
00063339	10/29/20	13916 MYERS, PATSY & ASSOCIATES, LLC MYERS, PATSY & ASSOCIATES	\$12,360.00	102920	Comp	O
00063340	10/29/20	461 NASCO ARTS & CRAFTS Nasco	\$770.72	102920	Comp	O
00063341	10/29/20	3322 OFFICE DEPOT INC	\$1,103.95	102920	Comp	O
00063342	10/29/20	12943 PA Leadership Charter School	\$4,910.00	102920	Comp	O
00063343	10/29/20	1926 PAPER PRODUCTS CO INC	\$3,186.30	102920	Comp	O
00063344	10/29/20	551 PORT AUTHORITY OF ALLY COUNTY	\$292.50	102920	Comp	O
00063345	10/29/20	6979 CLASSROOM DIRECT SCHOOL SPECIALTY	\$15.54	102920	Comp	O
00063346	10/29/20	8290 SCHOOL SPECIALTY	\$28.02	102920	Comp	O
00063347	10/29/20	648 SHIFFLER EQUIPMENT SALES INC	\$124.99	102920	Comp	O
00063348	10/29/20	707 TEACHER'S DISCOVERY	\$184.00	102920	Comp	O
00063349	10/29/20	144 COLLEGE BOARD PUBLICATION THE COLLEGE BOARD	\$400.00	102920	Comp	O
00063350	10/29/20	13461 Elizabeth Venturella	\$765.00	102920	Comp	O
00063351	10/29/20	620 SARGENT-WELCH WARD'S SCIENCE	\$144.68	102920	Comp	O
00063352	10/29/20	7492 WATSON INSTITUTE	\$8,594.88	102920	Comp	O
00063353	10/29/20	14156 WC WEIL PUMPMAN LLC	\$3,176.00	102920	Comp	O
00063354	10/29/20	14150 WINDOWS R US	\$1,982.50	102920	Comp	O



Date: 11/05/20  
Time: 12:49:01

Keystone Oaks School District  
October 2020 Combined Check Register 2020-2021

Page: 8  
BAR016c

Check Dates 10/01/20 - 10/31/20

Check # 00001645 - 99987807

Check	Date	Vendor Number & Name\ Remittance Name	Check Amount	Batch	Source	Stat
-------	------	--	--------------	-------	--------	------

29-0101-001-000-00-000-000 CASH - FNB ATHLETICS

Totals For Bank Account 10-0101-001-001-00-000-000 Cash -FNB - General Fund

Balance Sheet 1,006,681.62

Expenditure 0.00

Revenue 0.00

	Total	Count		Total	Count
Outstanding	449,985.32	65	Computer Check	1,006,681.62	272
Reconciled	556,441.74	206	Hand Check	0.00	0
Stop Payment	0.00	0	Wire Transfer	0.00	0
Voided	254.56	1			
	1,006,681.62	272		1,006,681.62	272

Time: 12:49:01

BAR016c

**Check # 00001645 - 99987807**

Balance Sheet		Expenditure		Revenue	
	5,962.68		0.00		0.00
	Total	Count		Total	Count
Outstanding	4,577.18	4	Computer Check	5,962.68	7
Reconciled	1,385.50	3	Hand Check	0.00	0
Stop Payment	0.00	0	Wire Transfer	0.00	0
Voided	0.00	0			
	5,962.68	7		5,962.68	7

Date: 11/05/20  
Time: 12:49:01

Keystone Oaks School District  
October 2020 Combined Check Register 2020-2021

Page: 10  
BAR016c

Check Dates 10/01/20 - 10/31/20

Check # 00001645 - 99987807

Check	Date	Vendor Number & Name\ Remittance Name	Check Amount	Batch	Source	Stat
<b>32-0101-001-000-00-000-000 CASH - FNB CAPITAL RESERVE FUND</b>						
00001646	10/09/20	12810 HUCKESTEIN MECHANICAL SERVICES, Inc.	\$1,040,854.21	10820	Comp	R
00001647	10/29/20	12810 HUCKESTEIN MECHANICAL SERVICES, Inc.	\$136,954.50	102920	Comp	O

**Totals For Bank Account 32-0101-001-000-00-000-000 CASH - FNB CAPITAL RESERVE FUND**

**Balance Sheet** 1,177,808.71

**Expenditure** 0.00

**Revenue** 0.00

	Total	Count		Total	Count
<b>Outstanding</b>	136,954.50	1	<b>Computer Check</b>	1,177,808.71	2
<b>Reconciled</b>	1,040,854.21	1	<b>Hand Check</b>	0.00	0
<b>Stop Payment</b>	0.00	0	<b>Wire Transfer</b>	0.00	0
<b>Voided</b>	0.00	0			
			<hr/>		
		1,177,808.71			2
					2

Date: 11/05/20  
Time: 12:49:01

**Keystone Oaks School District**  
**October 2020 Combined Check Register 2020-2021**

Page: 11  
BAR016c

Check Dates 10/01/20 - 10/31/20

Check # 00001645 - 99987807

Check	Date	Vendor Number & Name\ Remittance Name	Check Amount	Batch	Source	Stat
<b>50-0101-001-000-00-000-000 CASH - FNB Cafeteria</b>						
00009285	10/02/20	11941 IMLER'S POULTRY	\$367.20	1012020	Comp	R
00009286	10/02/20	11725 US FOODS INC	\$5,467.29	1012020	Comp	R
>>>>> MISSING CHECKS FROM 00009287 TO 00009499						
00009500	10/14/20	12059 KENNETH & DOLORES KRUGH KEN KRUGH	\$43.55	101220	Comp	R
00009501	10/14/20	13919 ALFRED NICKLES BAKERY INC. ALFRED NICKLES BAKERY INC.	\$713.22	101420	Comp	R
00009502	10/14/20	4657 ECOLAB	\$487.92	101420	Comp	R
00009503	10/14/20	12137 PARAGON PRODUCE	\$2,315.96	101420	Comp	R
00009504	10/14/20	11725 US FOODS INC	\$1,342.70	101420	Comp	R
00009505	10/16/20	11725 US FOODS INC	\$1,579.97	101620	Comp	R
00009506	10/22/20	4710 GEORGE M KEY ARCO INC	\$87.54	102220	Comp	O
00009507	10/29/20	11896 SCHNEIDER'S DAIRY INC SCHNEIDER'S DAIRY, INC.-11	\$1,978.07	102920	Comp	O
00009508	10/29/20	11725 US FOODS INC	\$3,468.33	102920	Comp	O

**Totals For Bank Account 50-0101-001-000-00-000-000 CASH - FNB Cafeteria**

Balance Sheet 17,851.75

Expenditure 0.00

Revenue 0.00

	Total	Count		Total	Count
Outstanding	5,533.94	3	Computer Check	17,851.75	11
Reconciled	12,317.81	8	Hand Check	0.00	0
Stop Payment	0.00	0	Wire Transfer	0.00	0
Voided	0.00	0			
	17,851.75	11		17,851.75	11